

**BOARD OF FIRE COMMISSIONERS MEETING  
MONTHLY MEETING AUGUST**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, August 8<sup>th</sup>, 2023, at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours C/JA by with a salute to the flag.

Commissioners present:

- C/ALBRECHT
- C/JOHNSON
- C/LUBY
- C/GEERLINGS
- C/LAWLOR
- T/SAUER
- S/BROAS

**Minutes from the Previous Meeting** – Motion by C/WG and seconded by C/KL to approve the minutes from July. Passed by all.

**Bills** – Attached is a list of the monthly bills for August 2023 that totaled \$81,658.31 for the general fund. Motion by C/KL seconded by C/ML to pay the bills if found correct. Passed by all.

**Open Meeting to the Public -  
None**

**Close Meeting to the Public**

C/KL made a motion at 1930 hours to adjourn to executive session for a personal matter it was seconded by C/JA and C/ML was present.

C/JA made a motion to reopen the meeting at 1935 hours it was seconded by C/KL and C/ML was present.

**Communications:**

- Letter from Secretary Murphy
- Fire District Affairs
- Letter from Alyssa Martin

**Membership**

- No new members

**Committee Reports – Equipment & Apparatus Committee:**

- Going to start meeting again as committee for the future apparatus that the district will need.
- The UTV committee still has 1 more field trip to go on.

**Monthly Maintenance Report – Attached.**

- C/KL asked that please when a piece of apparatus is involved in an accident can an email be sent to all commissioners, so we are all on the same page.

**Buildings & Grounds – Station #1**

- Insurance adjuster will be here tomorrow to look at all the mold issues
- Friday Central Hudson will be removing the power from the Napa building
- C/WG will be comparing prices with the lift for downstairs
- Captain Meyer has put some bonder downstairs so if you smell something that is probably it.

**Building & Grounds – Station #2:**

- C/KL will start to get quotes on upgrading the electric.
- Has anyone looked at the garage doors up there yet. They were supposed to go measure them right away. C/WG will call tomorrow to follow up.

**Insurance Committee:**

- Working on the claims. C/KL I need to know immediately that this has happened.

**Service Award Committee:**

- C/KL made a motion to approve the 2022 audit and it was seconded by C/JA

**Policies:**

- None

**Safety:**

- The chief staff would like to meet with you to go over the list

**Officer's Reports – District Chief Cosenza reported the following:**

- Brandon Badger has been appointed as a LT for station 1
- We were placed on East Clinton's alarms for the time being.
- The parade chairman would like to know if there is a budget for bands or food
- Members have started to sign up for the swift water class.

**1<sup>st</sup> Assistant Chief –AC/Broas reported the following:**

- 56-45 and 56-55 the vehicle accident forms have been replaced
- Can we please get a list of the drivers in the district so we can make sure everyone is up to date

**2<sup>nd</sup> Assistant Chief –AC/Cronk reported the following:**

- The vests are here and in boxes downstairs. Can we please get a policy written so we can get these distributed to the members.
- C/KL is there a good time to get with you for ID tags. We have about 30 members who need them.

**Captain EMS Division – Rescue Captain Ferris reported the following:**

- Has a decision been made on the CT expo we wanted to send 6 members. We must decide still.
- Is the town working on the new contract yet? Yes, it is in the works 6-6 would be beneficial for the weekends.

**MTO Murphy – reported the following:**

- Training report handed out.

- FF Lynch and Schmelz are both working out well. The weather has not been very cooperative.
- Last year you gave me permission to submit a letter to apply for the grant for the forcible entry door. Yes, you can submit the letter.
- The new AED trainers are here. We will start to get the training done with them so we can get them distributed.
- Training proposal? I am just trying to follow up I sent it out in May and made the changes you requested.

### **PURCHASING APPROVALS**

- C/JA made a motion to spend \$2783.57 on the monthly purchases for
  - \$42.47 for misc. plumbing parts
  - \$317.64 for a new helmet for FF Harmuth
  - \$2273.00 for glove restocking

### **Unfinished Business:**

- DC/MC is there an update on the mill pump? Not yet
- S/Broas needs executive session to discuss a Civil Service Matter

### **New Business:**

- C/WG made a motion to spend \$4756.83 for replacement windows it was seconded by C/ML
- C/WG made a motion to spend no more than \$9000 to replace the HVAC unit it was seconded by C/KL
- C/JA made a motion to spend approximately \$8709.00 per year for the next 2 year it was seconded by C/WG and all were in favor
- Is DofP/Harmuth looking over the COVID room supplies to make sure they are in stock. Yes he does that.
- C/ML made a motion to accept Alyssa Martin as a member it was seconded by C/KL
- C/WG made a motion to allow Andrew Murphy to live out of district and be an active member it was seconded by C/JA
- Discussion on the work for 56-33 we will have John from Bulldog come down and discuss the quote with us.
- T/Sauer discussed the budget changes he needs to make. C/JA made a motion to accept the changes to reallocate money within budget accounts it was seconded by C/WG and all were in favor.

**Adjournment:** There being no other business to be brought before the Board, motion by C/JA seconded by C/WG to adjourn to executive session for the purpose of the medical, financial, credit or employment history of a particular person(s) or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation Passed by all. The meeting was adjourned at 2015 hours to executive session. The meeting was reopened at 2025 hours, and with no further business coming before the Board C/KL made a motion to adjourn at 2030 hours and it was seconded by C/WG, all were in favor.

Respectfully submitted,



Jennifer Broas  
District Secretary