

**BOARD OF FIRE COMMISSIONERS MEETING  
MONTHLY MEETING FEBRUARY**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, February 13<sup>th</sup>, 2023, at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/JA with a salute to the flag.

Commissioners present:           C/ALBRECHT  
  C/JOHNSON  
  C/LUBY - Absent  
  C/GEERLINGS  
  C/LAWLOR  
  T/SAUER  
  S/BROAS

**Minutes from the Previous Meeting** – Motion by C/ML seconded by C/WG to approve the minutes from January. Passed by all.

**Bills** – Attached is a list of the monthly bills for February that totaled \$89,290.07 from the general fund. Motion by C/EJ seconded by C/WG to pay the bills if found correct. Passed by all. C/JA made a motion to approve \$3400.00 payment from the LOSAP funds this was seconded by C/WG. Passed by all.

**Open Meeting to the Public - No Public**

**Close Meeting to the Public**

**Communications:**

- Letter from Secretary Murphy regarding the key fob situation for the new President’s office at station 1. There was a discussion regarding this situation.
- Letter from Secretary Murphy regarding membership

### **Membership**

C/JA made a motion to accept Sarah Sticker back as an active member of Pleasant Valley Co #1 it was seconded by C/WG and all were in favor.

### **Committee Reports – Equipment & Apparatus Committee:**

- C/JA gave an update on the mill pump work. Plates have been installed at the mill pump. A lot of work still needs to be done. The pad for the generator is being taken care of right now. We will be leasing the building from the town soon as well. There is nothing to hold the water in.
- Will start putting together committees for the replacement of the vehicles.

### **Monthly Maintenance Report – Attached.**

- Discussion on Fleetpride doing all the work on 56-45 and nothing ever getting fixed properly.
- Discussion on the wiring issue with 56-55
- Can we change over the chrome fenders on the ambulances to rubber? Yes, we will investigate. We will have Garrison look at the air horn when they are here.

### **Buildings & Grounds – Station #1**

- We will finish cleaning up outside hopefully this week the weather will permit to get it done.

### **Building & Grounds – Station #2:**

- Working on the replacement air compressor
- The main door going into the building is falling apart. The front door won't close due to this issue. Look into replacing the whole door.

### **Insurance Committee:**

- No report

### **Service Award Committee:**

- Working on getting the 2022 final points done. We have to manually figure out the numbers for November and part of December due to the switch of the new system.

**Policies:**

- Working on getting some new NYS Protocols worked on for EMT's will work with Danielle Bohlmann to get this taken care of with the EMT's.
- Need to change investment policy due to changing banks, it will be updated at the workshop. We will need to change credit card policy and purchasing policy as well.

**Safety:**

- The Safety Committee will be conducting house inspections in the month of February. Both stations will be done in February.

**Officer's Reports – District Chief Cosenza reported the following:**

- Software update: all tablet mounts have been installed in all vehicles. There was an issue with 56-71 tablet we will get that updated tomorrow. We will work on the hydrant part next. We are moving forward.
- Arlington Fire District is starting the 10-75 assignment.

**1<sup>st</sup> Assistant Chief –AC/Broas reported the following:**

- Discussion on the Air Breathing Compressor outside source? MES has already been here and waiting for the air samples to come back.
- 2 pieces of apparatus that need to have inspections this month. 56-55 will be at DelHatt this Friday for its inspection and then we will send the next one 56-11.
- I meet with the Highway Supt about DEF tank at the town garage. We can use it and we will get charged like we do for diesel/gas.
- 56-55 the shelf where the cribbing material is being stored is starting to bow. The ESS officers are trying to relocate the cribbing in the truck somewhere else.
- In the new program we can input the maintenance bills, who would you like to do the inputting of the bills? Can we have a procedure written up on how we can handle this?
- Discussion on changing the chassis service to Garrison. They will do the yearly at the Garrison and then have them come here for the 6-month checkup. We will review it and let you know.

- 12 pagers from River Valley for \$4788.00 C/JA made the motion to purchase 12 pagers from River Valley it was seconded by C/WG and all were in favor.

**2<sup>nd</sup> Assistant Chief –AC/Cronk reported the following:**

- Reviewed the training so far.
- Can we have a good breakfast on the Mass Training Day? Per C/ML the 3 chiefs will cook with MTO Murphy

**Captain Rescue Squad – Rescue Captain Ferris reported the following:**

- What is the update on the mold in the EMS Room? The mold needs to be cut out of the wall and see what is going on.
- We have 12 + KED's in the district which are out of protocols. We can keep 4 in district. The rest can be disposed of. They do not have inventory information on them.
- Can we have the painter scheduled for Mid- April? We will have the painter take care of the mold as well.
- I would like to put the extra high dollar amount items in the COVID room, so they don't walk out of the EMS room.
- The EMS bags I would like to keep them in the quarter master room to keep track of them.
- Open PCR's there are only 7 open right now. It was announced at both Fire Company meeting and EMS meeting there is a policy.
- We still have the pediatric keys missing for the AED's we just need to purchase them at this point.
- EMS week is May 21<sup>st</sup> thru 27<sup>th</sup>, can we do lunch during the day for the members that can't make it during the evening. We have training on the 23<sup>rd</sup> so we could do dinner again at training.
- I would like the EMS division to purchase a gift for the EMT's. The EMS division has enough money to purchase the gift for the EMT's. Whatever they spend to purchase the money (t-shirts, sweatshirts, etc.) will need to be approved. It must include every EMT in the district.
- Quote on the EMS gear. We have 1 member who has no gear at all. 5 or 6 sets, lets see what the gear looks like on Sunday and then we will decide on exactly how many sets we need.
- Personal files are still downstairs we will move them upstairs.

- The safes in the EMS room do we need them? We should have the numbers and get them open. We will take them off the wall and find a new home for them.
- Ceiling tiles need to be replaced.
- State has released all mask mandates as of yesterday. We will leave it up to the EMT's, we will purchase more.
- Is there an issue with oxygen bottles? C/ML was asked to investigate a new system but there doesn't seem to be an issue that anyone is aware of. We could always investigate Cryo Weld to see if there is a good price difference.

**MTO Murphy – reported the following:**

- In house BEFO starts Thursday night.
- Sent an email out last week we are wait listed for the Fire Academy in Westchester. We are the only district asking for 1 seat so we got wait listed. Montour is already booked, will check on Utica and let us know what we find out.
- BEST Practices of the AHJ flier was handed out. It is like the seminar we hosted in 2019.
- Insurance certificate is needed for Camp Nootekmeing. We also need to fill out paperwork. We need a couple certs.
- Ladder and hose test 4/11 and 4/12 do it at the Rec Park again. Can we have 4 guys on for the 2 days? Yes, that is fine.
- New FIT test machine is in. We did train on it, the machine doesn't have all of the parts we need to use it. Hopefully the parts will be here shortly to make it usable. We will look at purchasing our own adapter so that we don't have issues again. Try and reach out to another department and see if there is an adapter we could use. How much would it cost to repair the old machine to have it as a backup?
- N95 doesn't look like it will be usable with the new FIT machine? It might be a trial and error this year to see if it will work.
- Car seat classes should be coming up soon. Can I have permission to sign Ethan up for the class? Yes, as soon as you see the class sign him up.
- Call total sheet for 2022 was reviewed.

- Wrote up the Training Bible while I was sick. I would like to present it to you at your Wednesday workshop in March. Yes, that is a great idea.

**PURCHASING APPROVALS**

- EMS supplies from Dixie EMS- \$1192.15
- Garrison Fire 2022 wish list items - \$17055.53
- NY Fire Equipment 2022 wish list items - \$4798.93
- Garrison Fire – MSA charger and batteries for Lunar - \$1068.50
- Living Water LLC – Ice Rescue Suit - \$775.47
- Goosetown – 2022 wish list items batteries - \$369.00
- Safety vest - \$850.47
- The Fire Store – Carbide Saw Blades - \$257.18
- Fast Rescue Solutions – Fast Board with water ice kit - \$3715.00
- Misc Items - \$294.31 and Amazon - \$159.99
- All purchasing items were approved by C/JA and seconded by C/WG passed by all.

**Unfinished Business:**

- We will discuss the active member update at a workshop.
- C/WG made a motion to spend \$1268.12 on a new air compressor for station 2 it was seconded by C/ML and all were in favor.
- Business cards and letterhead will be ordered tomorrow for the chief staff.

**New Business:**

- Discussion on the DEF being used at the Highway Garage, let's look at pricing and see what the best pricing is.
- C/JA made a motion to get the front suction pump fixed on 56-24 for \$3457.00 from Garrison it was seconded by C/WG all in favor.
- C/JA made a motion to spend \$13296.30 to fix the engine in 56-45 it was seconded by C/WG all in favor.
- C/JA made a motion to approve the MES Air Breathing Compressor yearly service for \$2095.25 it was seconded by C/WG and they need to get back to us about fresh air in the room.
- Server died during the cold spell. Discussed the ideas of what we could do so this does not happen again.

- The screen downstairs by the rip and run printer is not working Director of Purchasing Harmuth troubled shot the issue but it seems that it needs to be replaced.
- We are working on putting a plan together so that everyone has a job around here especially during fires and storms. We will discuss what is needed for all of this.
- Re-lettering has taken place just waiting on 56-45.
- Station 1's President Office has moved.
- We have a new Forest Ranger Aubrey Russo, she would like to set up a meeting to discuss training at 909. She would like to meet with all of us.
- 56-69 are the lights and radios removed? Not yet, we can take care of it ourselves we don't have to pay someone to take care of the work for us. We need to get it done ASAP!
- There is a light bar in the EMS room under the red shelf that needs to be added to the auction lot as well. We can get everything together and store it in the storage container.
- Discussion on using the credit union instead of M&T Bank

**Open Meeting to the Public for Comments:**

**Adjournment:** There being no other business to be brought before the Board, motion by C/JA seconded by C/WG to adjourn to executive session for the purpose of the medical, financial, credit or employment history of a particular person(s) or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation Passed by all. The meeting was adjourned at 2045 hours to executive session. The meeting was reopened at 2145 hours, and with no further business coming before the Board C/WG made a motion to adjourn at 2147 and it was seconded by C/ML, all were in favor.