

**BOARD OF FIRE COMMISSIONER MEETING
MONTHLY MEETING JANUARY 14TH, 2020**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, January 14th, 2020 at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/JA with a salute to the flag.

Commissioners present: C/ALBRECHT (JA)
 C/JOHNSON (EJ)
 C/LUBY (KL)
 C/LAWLOR (ML)
 C/GEERLINGS (WG)

Other District Staff: T/MURPHY (JM)
 S/BROAS (JB)

Minutes from the Previous Meeting – Motion by C/EJ seconded by C/WG to approve the minutes from December. Passed by all.

Bills – Attached is a list of the monthly bills for January 2020 that totaled \$78,066.64 for the general fund. Motion by C/KI seconded by C/WG to pay the bills if found correct. Passed by all.

Open Meeting to the Public -

None

Close Meeting to the Public

Communications:

Christmas cards
Annual LOSAP report
VESO documents
Fire District Affairs
Per Diem List

Membership

John Siderias – Station 2

C/KL made a motion to accept the application and it was seconded C/JA; all were in favor.

Committee Reports – Equipment & Apparatus Committee:

Discuss on the new 56-55 hopefully within 2 weeks it should be here. I would like Executive Session to discuss graphics

Monthly Maintenance Report – Attached.

Buildings & Grounds – Station #1

- Couple of windows that have lost seals
- Hallway heater we tried to fix might just need to just replace it
- Buy some metal waste cans for the offices
- The speaker was worked on yesterday; a notification will go out saying we will be testing the system.

Building & Grounds – Station #2:

- Discuss some issues that in our next workshop

Insurance Committee:

- C/EJ needs executive session
- Insurance Company will send cards for the membership regarding insurance information for the workers comp.
- C/JA made a motion to accept the health insurance renewal for the career staff at a 6% it was seconded by C/KL. A discussion was held on how we get quotes it was explained that we go through Marshall and Sterling and they come back with a lot of quotes we are keeping the same plan as we had.

Service Award Committee:

- Received yearly report
- Losap review meeting Feb 5, 2020

Rules & Regulations:

- It is on the list for review with Terry when he is here on the 30th

Safety:

- No report

Officer's Reports – District Chief Hickman reported the following:

- Do we have a job description for Purchasing Agent yet, it is being worked on.
- Training Committee will be meeting again tomorrow night, I have heard all good feedback on their work. Back to Basics will be on 1/19 at station 1
- We will be having the installation of officers (Chief's Recognition buffet) on 1/26/20 from 3pm to 6pm it will be open to the membership and families. Finger foods will be served by the ladies auxiliary. We will also announce the new career firefighter. Will hang up a flier at both stations. Line officers need to wear Class A uniforms.
- Discussion on the steam cleaner for the rig decon.
- Discussion on the small classroom

1st Assistant Chief –AC/Cosenza reported the following:

- Looking to a program to track maintenance on the vehicles at firehouse. John Harmuth and myself sat in on a webinar today but it is rather costly so will keep looking around. \$500 a month and a set-up fee for this particular program. Keep C/KL in the loop.
- Working on spotted dog lately, can add the calendar to the app now.

2nd Assistant Chief –AC/Luby reported the following:

- No report
- Passed FF Officer 1. Thank you

Captain Rescue Squad – Rescue Captain Martin reported the following:

- Have some glitches in our EPCR software working on getting it fixed. Getting our paperwork updated with the State and Region. We are getting it all straightened out so when June comes around for re-cert we have no issues. Have a report back to you next month with an update. Discuss on making sure the new officers are prepared for the

MTO Murphy – reported the following:

- All training waivers for elected officers have been fulfilled.
- Review of schedule for RFFT. The only thing different this time is the schedule. Uniforms are ordered we will try and get an answer tomorrow about when we should be getting them in. A discussion will be had on what the car pool detail will be.
- Presented 3-year CME recertification program policy draft; this is to have ability to do 100% online, as well as meet new changes set forth by the state. State DOH is also requesting updated policy.
- February 1st, Ice Rescue at the Scout Camp
- County Weekend March 6, 7 and 8th. \$145 per student and need to be back by 2/12/2020. 10-15 people can go, but there could be people that are told they can't go.

Unfinished Business:

- C/ML made a motion to change the name of Purchasing Agent to Director of Purchasing on the re-organizational minutes and it was seconded by C/KL and all were in favor.
- Discussion on the work for the decon room and all the other work that needs to be done. The cost has been quite significant so need more quotes
- Approval of 2020 Per Diem list; C/JA made a motion to accept the list it was seconded by C/KL and C/EJ abstained from voting.
- Discussion on application issues, why does the Rescue Squad not receive applications that are supposed to get? It was explained again that only applications that have the Rescue Squad marked off go to the Squad.

New Business:

- Flyer for the Paint and Sip, date needs to be changed on the flier. Flier is good to go once the date changes
- C/KL made a motion to appoint Cameron Tuller to the position of Career Firefighter; it was seconded by C/WG, start date will 1/20/2020
 - C/JA – yes
 - C/EJ – yes
 - C/ML – yes

- C/WG- yes
- C/KL – present
- Vote was 4-1
- Discussion on when the new 56-55 will be arriving and then when we can get the old 56-55 out of here. We will need at least 1 month for training on the new 56-55.
- C/JA made a motion to accept the following appointments by the District Chief it was seconded by C/KI
 - Recruitment and Retention – Andrew Ludwig
 - Public Relations – Shawn Castano Sr
 - QA/QI – Kathy Hickman
 - Infection Control – George Martin
 - PV Weekend – Karl Wenzel
 - Safety – John Harmuth, Bill Geerlings, Mike Schroeder I

Open Meeting to the Public for Comments:

Adjournment: There being no other business to be brought before the Board, motion by C/JA seconded by C/WG to executive session for an issue regarding Employment history of 1 individual as it relates to medical that the meeting be adjourned. Passed by all. The Meeting was adjourned at 2035 hours to executive session. The meeting was reopened at 2137 hours, and with no further business coming before the Board C/WG made a motion to adjourn at 2140 and it was seconded by C/ML, all were in favor.

Respectfully submitted,



Jennifer Broas
District Secretary