

**BOARD OF FIRE COMMISSIONERS MEETING
MONTHLY MEETING NOVEMBER**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, November 8th, 2022, at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/JA with a salute to the flag.

Commissioners present: C/ALBRECHT (JA)
 C/JOHNSON (EJ)-Absent
 C/LUBY (KL)
 C/LAWLOR (ML)
 C/GEERLINGS (WG)

Other District Staff: S/BROAS (JB)
 T/SAUER (WS)

Minutes from the Previous Meeting – Motion by C/ML seconded by C/WG to approve the minutes from October. Passed by all.

Bills – Attached is a list of the monthly bills for November that totaled \$608,973.55 from the general fund. Motion by C/JA by C/KL to pay the bills if found correct. Passed by all.

Open Meeting to the Public - None
Close Meeting to the Public

Communications:

- Letter from President Howe
- 2 Letters from Secretary Murphy
- Letter from Ray Broas
- Letter from President Howe
- Letter from Jim Albrecht regarding running for Commissioner
- Letter from Byron Letendre requesting Active membership again
- Letter from MTO Murphy regarding George Gruntler driving 56-45

Membership

- Byron Letendre requesting active membership again. Once physical is received, he can go active.

Committee Reports – Equipment & Apparatus Committee:

- Foutis has a tanker that will be available in December it will be about \$450,000. We will discuss this at workshops.
- Would like to put together a committee to start looking at the replacement of 56-11. This needs to be discussed with the chief.
- Discussion on the status of the mill pump. We will pick up the plates from Hatfield ourselves. It is started to move forward.

Monthly Maintenance Report – Attached.

- Door on 56-11 was discussed.
- Steering box needs to be adjusted on 56-12

Buildings & Grounds – Station #1

- HVAC units the drain issues have been cleared no more leaking in the back room
- Need to have a discussion on starting to replace some of the expansion tanks, hot water heater. Waiting on quotes, C/WG will follow up.
- Discussion on some town residents walking thru the driveway at night, do we have cameras? We will be updating the camera system next year.

Building & Grounds – Station #2:

- Answering machine is finally fixed. Had to do with the server change. Verizon will be there to look at it on the 14th. Issues in the copper wiring.

Insurance Committee:

- Need to verify before sending the paperwork back that we have 60 members signed up at class 1 and 5 as class 2 members. Do we want to add the additional coverage for all cancers? It will be for a total of \$28.00 additional for each member. \$10,625 total for all members. It has to be announced to the members that we have this coverage.

C/KL motion to add this insurance (numbers above) it was seconded by C/WG and all were in favor. It is for an increase of approximately \$1790.00

Service Award Committee:

- Paying the LOSAP payment this month. Jenn's payment as Service Award Secretary is coming out of the payment before sending it to RBC.

Policies:

- Discussion on adding the work vaping to the district policy. Vaping needs to be added to 2 sections. C/ML made the motion to add the word vaping to the policy and it was seconded by C/WG and all were in favor.

Safety:

- No report until January

Officer's Reports – District Chief Cosenza reported the following: At Class AC/Luby had report.

- Had a lengthy conversation with the software company. Discussion on this project. When will Jenn start to get training on it

1st Assistant Chief –AC/Luby reported the following:

- No report

2nd Assistant Chief –AC/Cronk reported the following: At Class

- No report

EMS Division – Rescue Captain Kane reported the following:

- Need batteries for the glucometers. Need 2 batteries for each one. Carquest has them. We will get it taken care of.

MTO Murphy – reported the following:

- Yearly OSHA with the Ladies Auxiliary tomorrow night. There are a few conflicts looking for VFIS training for them
- Emails have gone out to everyone that is lacking yearly training

- Thank you for allowing Ethan to do the SCBA class he has already used his skills in house. There is a list of parts that should be kept in house for station repairs. Get the list for us and we will purchase it.
- We have 2 seats reserved for the Westchester Fire Academy.

Purchasing Approvals

- Pelvic Binder Gen Z - \$405.00 a motion was made by C/ML and seconded by C/WG and all were in favor
- Case of Road Flares - \$647.10 a motion was made by C/WG and seconded by C/KL and all were in favor
- Microsoft windows upgrade - \$107.04 a motion was made by C/WG and seconded by C/ML and all were in favor.
- C/JA made a motion to purchase the following it was seconded by C/ML and all were in favor
 - Amazon Prime Renewal - \$139.00
 - Cleaning solution for floor cleaner - \$33.51

Unfinished Business:

- Closing date for property out front is December 15th

New Business:

- Festival of Lights parades for station 1: 11/26, 12/2, 12/3 C/JA made a motion to approve this, and it was seconded by C/WG all were in favor
- Discussion on District Chaplain Shawn Boyce, C/WG will follow up with him and have a discussion
- \$975.00 to paint the EMS storage room in the engine bay. Discussion on cleaning out the room for the painting. We will work on getting the room organized. Start talking about moving the offices around.

Open Meeting to the Public for Comments: None

Adjournment: There being no other business to be brought before the Board, motion by C/JA seconded by C/KL to adjourn to executive session for the purpose of the medical, financial, credit or employment history of a particular person(s) or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or

removal of a particular person or corporation Passed by all. The meeting was adjourned at 2023 hours to executive session. The meeting was reopened at 2130 hours. With no further business coming before the Board C/WG made a motion to adjourn at 2135 and it was seconded by C/ML, all were in favor.

Respectfully submitted,



Jennifer Broas

District Secretary