

**BOARD OF FIRE COMMISSIONERS MEETING
MONTHLY MEETING NOVEMBER**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, November 9, 2021 at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1945 hours by C/JA with a salute to the flag.

Commissioners present: C/ALBRECHT (JA)
 C/JOHNSON (EJ)
 C/LUBY (KL)
 C/LAWLOR (ML)
 C/GEERLINGS (WG) - Absent

Other District Staff:
 S/BROAS (JB)

Minutes from the Previous Meeting – Motion by C/KL seconded by C/ML to approve the minutes from October 2021. Passed by all.

Bills – Attached is a list of the monthly bills for November that totaled \$60,402.03 for the general fund. Motion by C/KL seconded by C/ML to pay the bills if found correct. Passed by all. C/JA made a motion to transfer \$250,000 to KeyBank from NY Class it was seconded by C/KL. C/EJ made a motion to transfer \$1000 from KeyBank checking to KeyBank HRA account it was seconded by C/KL.

Open Meeting to the Public

Close Meeting to the Public

Communications:

- Workers comp information
- Verizon correspondence
- Central Hudson correspondence
- Comerica correspondence
- Copy of Certificate for Glucose from NYS DOH

- Correspondence from DOL on prevailing wage
- Workers comp information for a second case
- NFPA membership
- IRS correspondence
- Letter from Eileen Johnson name on ballot
- Letters from Acting Secretary Murphy
- Bank of Greene County Correspondence
- Key Bank Correspondence about closing
- 2021 Annual Validation of Police or Peace Officers

Membership

None

Committee Reports – Equipment & Apparatus Committee:

- Tanker is next in line for replacement. We will start meeting again in March of 2022.
- C/JA is working on getting CAD drawings on the Mill pump. The building will be done shortly.
- We should be able to pick up the new pick-up middle of December. Town of PV Highway does have a plow plan in place for us if it snows, they are working on different options for us.

Monthly Maintenance Report – Attached.

Buildings & Grounds – Station #1

- Men's room sink downstairs is totally out of order. FF Murphy has contacted Don Way and he hasn't been here yet; C/JA will contact him.
- Ladies room faucet will need to be added to the list
- John Fumo is done with the ceiling tiles and wall

Building & Grounds – Station #2

No report

Insurance Committee:

- Title for pick-up is here so C/KL will get that submitted for payment

Service Award Committee:

- C/JA made a motion to adopt the Actuarial Equivalence the motion was seconded by C/ML and roll call was taken
 - C/EJ – aye
 - C/KL – aye
 - C/ML – aye
 - C/JA – aye
 - C/WG – absent
 - Motion passed 4 to 0
- Committee will be setting a meeting soon to discuss 2021 requirements that will need to be reviewed

Policies:

- PESH policy on COVID we are in compliance with
- PCR policy for review
- DOH has ruled that Fire Districts can ask about vaccine status

Safety:

- None

Officer's Reports – District Chief Hickman reported the following:

- No report

1st Assistant Chief –AC/Cosenza reported the following:

- 124 calls in October so far 1289 total for the year
- We need an additional 10 pagers for the members. Working on the pricing.

2nd Assistant Chief –AC/Luby reported the following:

- All gear is inputted in G3 will get more information in 2022
- Discussion on fire prevention line on budget. Would like to update all the items we currently have. Looking at generic items that can be used year-round.

EMS Division – Acting Rescue Captain Kane reported the following

- Any items that need to be purchased need to go to Director of Purchasing Harmuth first

- Discussion on thermometers on the list
- G3 can the membership be trained, need to discuss that with the chief staff
- Discussion on PCR policy, what is the status...I think there were questions.
- What is the gym membership policy? It is on the website
- Update on tablet? It was just ordered

MTO Murphy – reported the following:

- In person yearly training will be Thursday the 11th at 9:30 am
- FF Binford, no news is good news still no date for graduation
- Aerial ops will start after the holidays. It will depend on FF Binford's school schedule so we can get him in the class
- EMT cards are being issued again but have a totally different look.
- Change in CME program will start Jan 2022 which was sent out to EMT's before being sent to training officers.

Unfinished Business:

- C/ML made a motion to approve Ethan Binford as a permanent Firefighter position since he has passed his physical this was seconded by C/KL and roll call was taken
 - C/ML – aye
 - C/EJ – aye
 - C/KL – aye
 - C/JA – aye
 - C/WG – absent
 - Motion passed 4 to 0
- Computers have been ordered; everything will be here with in 6 weeks. C/ML made a motion to spend a total of \$37,808.72 it was seconded by C/KL and all were in favor
- EMS jackets \$1992 for 24 jackets – C/ML made a motion to spend \$1992 for 24 jackets it was seconded by C/JA and all were in favor.
 - The following information needs to be known for the jackets
 - Jackets will be stored in the Quartermaster room
 - Issued out by EMS Captain or Chief assigned to EMS
 - Current list of members is null and void, the EMS and Chief assigned to EMS will come up with a list

- Jackets will need to be turned back in.
- We will meet at the Wednesday workshop to over the voting requirements
- Forestry was signed off on today by Forest Ranger Cameron.

New Business:

- December 11th station 2 would like to have a Christmas Party, yes that is fine
- Fall Festival for 2022 is approved for station 1
- Poinsettia sales is approved for station 1 they can be stored in the foyer area
- C/ML made a motion to allow the Santa Run's for December 11th and 12th it was seconded by C/JA and all were in favor
- C/KL it is ok for the Fire Companies to participate in festival of light parades
- Station would like to do t-shirt sales for a design that has already been approved; that is fine
- Discussion on the car in the parking lot. S/Broas explained that it is the car from the ambulance call the other night. P/Murphy was giving it a few days before looking to see what can be done with it.
- Discussion on the grab and go bags for the EMS division. It will be looked in to.
- C/ML discussed on email she received from Health Stream regarding CPR certification being done online now it will be available 24/7. This can be another tool to get this done. Hands on in front of instructor?
- Discussion on COVID reopening.... Jan 1st re-open firehouses fully. We can start doing pancake breakfasts again. C/JA made a motion to tentatively reopen firehouses effective Jan 1st it was seconded by C/ML this is subject to change at any time with COVID status in area.
- Discussion on Hunter's Pace at Melville. Communication needs to be told to them that we need significant notification in the future. The Board was never notified of any of this. They really should be told that the need to hire an EMS agency we don't have the manpower to do this in the future.
- Discussion on the soccer donation, that was never received. Acting Captain Kane needs to contact someone.

- AC/Cosenza discussed having a catered luncheon after the re-org meeting on Jan 2nd for the swearing in of 2022 officers. Get pricing together and present it to us.
- DSCO would like to use the back house 11/18 from 3pm to 11pm this is ok! They would like to have discussions about future use.
- C/JA made a motion to spend \$8275 on new thermal imaging camera this was seconded by C/KL it will be 56-11 all were in favor.
- C/KL made a motion to spend \$3326.66 for 2 news radios in 56-45 and 56-24 it was seconded by C/ML and approved by all.
- C/JA made a motion to purchase 10 new pagers it was seconded by C/KL and all were in favor.
- C/JA made a motion to spend \$99 on compressors parts it was seconded by C/KL and all were in favor.
- Thank you to Ginny Johnson for running for another term.
- C/JA made a motion to change the election chairperson for 2021 to FF Tom Murphy it was seconded by C/ML and all were in favor.

Open Meeting to the Public for Comments:

- None

Adjournment: There being no other business to be brought before the Board, motion by C/KL seconded by C/ML to adjourn to executive session for an issue regarding Employment history of 1 individual as it relates to medical. Passed by all. The Meeting was adjourned at 2103 hours to executive session. The meeting was reopened at 2146 hours, and with no further business coming before the Board C/JA made a motion to adjourn at 2150 and it was seconded by C/ML, all were in favor.

Respectfully submitted,



Jennifer Broas
District Secretary