

**BOARD OF FIRE COMMISSIONERS MEETING
MONTHLY MEETING FEBRUARY**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, February 9th, 2021 at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/JA with a salute to the flag.

Commissioners present: C/ALBRECHT (JA)
 C/JOHNSON (EJ)
 C/LUBY (KL)
 C/LAWLOR (ML)
 C/GEERLINGS (WG) - absent

Other District Staff: T/MURPHY (JM)
 S/BROAS (JB)

Minutes from the Previous Meeting – Motion by C/KL seconded by C/EJ with the one change to the January minutes to approve the minutes from January. Passed by all.

C/JA made a motion to make a revision to the December 2020 minutes showing a correspondence was received from our Attorney Terry Hannigan regarding the Rescue Squad it was seconded by C/ML and all were in favor.

Bills – Attached is a list of the monthly bills for February 2021 that totaled \$42,199.63 for the general fund. Motion by C/KL seconded by C/JA to pay the bills if found correct. Passed by all.

Open Meeting to the Public -
None

Close Meeting to the Public

Communications:

- Fire District Affairs
- Letter from President Murphy
- Letter from Acting Secretary Murphy

Membership

- Martina Meyer – 28 Clark Heights PV – station 1
- John Raffaele – 41 Gleason Blvd PV – Station 1
- John Blanch – 1891 Route 44 PV – Station 1

C/KL made a motion to accept the applications seconded by C/JA all were in favor. When sending out the paperwork for the other 2 not present tonight please ask them to come to the next meeting for introductions.

Committee Reports – Equipment & Apparatus Committee:

- The committee has meet and will be presenting ideas to the board

Monthly Maintenance Report – Attached.

Buildings & Grounds – Station #1

- Discussion on doing to walk thru of the building and property to make sure it is being utilized to the fullest

Building & Grounds – Station #2:

- The wiring has been installed in the member's room

Insurance Committee:

- AC/Cosenza needs to contact LaGrange Fire District they still have not paid for the damages to 56-63.
- C/KL needs the life insurance policy number for FF Olheiser
- S/JB explained that the life insurance would still be through VESO just a different underwriter is writing it now.

Service Award Committee:

- S/Broas explained that the LOSAP committee has meant and decided that members who showed an effort in 2020 would be awarded 45 points. The next LOSAP meeting will be 3/1/2021 and then grievances will be 4/5/21.

Rules & Regulations:

- C/JA made a motion to accept the amended COVID 19 policy it was seconded by C/KL
 - C/ML - aye
 - C/EJ – aye
 - C/KL – aye
 - C/JA – aye
 - C/WG – absent
 - Policy is approved 4 to 0
- Post incident Analysis will be discussed at the workshop
- Wellness and Gym membership. Discussion on Auxiliaries being allowed to use this. It was agreed to add the Auxiliaries to the policy. C/KL made a motion to accept the policy once the Auxiliaries have been added to the policy it was seconded by C/JA
 - C/ML - aye
 - C/EJ – aye
 - C/KL – aye
 - C/JA – aye
 - C/WG – absent
 - Policy is approved 4 to 0
- C/JA made a motion to approve the Administrative Leave Policy it was seconded by C/ML
 - C/ML - aye
 - C/EJ – aye
 - C/KL – aye
 - C/JA – aye
 - C/WG – absent
 - Policy is approved 4 to 0
- All policies will be posted on the website and emailed out to the membership.

Safety:

- No report

Officer's Reports – District Chief Hickman reported the following:

- Mass training days will be postponed until March or April. Would still like to have last year's put into computer.

- Captain Martin told DC/Hickman that there is a program that will put a red flag up if a battery is going to die in an AED. C/WG doesn't think so and wants to see this. Someone will need to talk to DofP/Harmuth and try to get an explanation. It could just be an excel spreadsheet, but it should be able to be done in G3.
- Bryan Corns talked to me the other day and is confused on what training he needs. Discussion was held on the confusion that members are having. S/JB will send out reminders that members need to take a specific training to be complete. It will need to be sent to both personal and fire district email.
- Discussion on email training for district email. Will talk to C/WG about setting up training for the members.
- Once the zoom system is installed that means meetings can be zoomed. We can't do this all the time.
- Discussion on sign in sheets getting entered. S/JB said she will collect them, and they will be taken care. We don't usually work on the current year until the previous year is all entered and ready to go for LOSAP.
- A discussion was held on reserving a spot for the Fall Fire Academy. DC/Hickman will take care of it.
- Discussion on the new variant of COVID that is taking over Europe.
- We have a current exposure issue that needs to be discussed in executive session.
- Need executive session

1st Assistant Chief –AC/Cosenza reported the following:

- G3 update – can DofP/Harmuth start inputting info? Discussion about this. Trevor has been a huge help. 56-11 and 56-55 are in the system. I can get all of you access if need be. Reports are very confusing right now that's why I have none here. Asked Lt. Meyer if it was easy to use; younger members will probably use it better. It would be easier on a tablet. C/ML thanked AC/Cosenza for all of the work that has been done. The plan is to have 56-71 and 56-72 entered this week.
- We would like to have 2 new drivers added to the insurance for the ambulance. Pam Moustakas and Barbara Oakes. Get C/KL their

drivers license so we can get them on the insurance. DC/Hickman gave them their driver packets

- We tried the foam out that is on 56-55 at the car fire. We need to get 2 new buckets. Can I have DofP/Harmuth look for it? Yes that is fine.

2nd Assistant Chief –AC/Luby reported the following: Not present but sent report

- New member orientation is almost done, and I will present it soon

Captain EMS – EMS Captain Martin reported the following: not present

- Discussion on 190 vaccination appointments a week designated for the emergency service. We will have 5 a week starting next week. Went over the list that was given and names are missing from the list
- COVID exposures need to be reported to C/ML
- Infectious Control Officer is Garrett Doering and that is different than COVID exposures.
- Lt. Hickman reviewed how the EMS will be handled with Captain Martin out. Discussion was held on training and that it needs to be less than 10 people and that an outline needs to be presented on how COVID prevention will take place, an outline for a written plan for the virus will be handled and the actual outline for the training that needs to be handed in to MTO Murphy. Lt. Hickman is unaware of the training outline; AC/Cosenza will explain to her what has to be done. Also, the list of duties will be added to the correspondence file for the meeting.

MTO Murphy – reported the following: not present

- No report

Unfinished Business:

- DC/Hickman discussed that NYS is going to a new training system; he will call MTO Murphy to discuss this.
- DC/Hickman and C/JA will be meeting with the town regarding the Mill Pump building.

New Business:

- C/KL made a motion to spend no more than \$553 for a standup thermometer and accessories to go with them for both stations it was seconded by C/JA and all were in favor.
- A discussion was held on a Load and Go backpack that the career staff would like. Lt Hickman would like to review what they would like before making a purchase. C/JA made a motion to not exceed \$329 to purchase the backpack it was seconded by C/ML and all were in favor.
- C/ML made a motion to spend \$949.46 on shelves and cabinets for the relocating of the Ladies Auxiliary office it was seconded by C/KL and all were in favor.
- Discussion on the black light for the ambulance deconning. It would cost \$3800.00
- C/ML made a motion to hire William Marshall as a temporary part time career firefighter starting February 1st for 6 months. It is for a total of 20 hours per week; it was seconded by C/KL and all were in favor.

Open Meeting to the Public for Comments:

None

Adjournment: There being no other business to be brought before the Board, motion by C/JA seconded by C/ML to adjourn to executive session at 2104 hours for an issue regarding Employment history of 1 individual as it relates to medical. Passed by all. The meeting was reopened at 2153 hours, and with no further business coming before the Board C/ML made a motion to adjourn at 2156 and it was seconded by C/KL, all were in favor.

Respectfully submitted,



Jennifer Broas
District Secretary