

**BOARD OF FIRE COMMISSIONERS MEETING
MONTHLY MEETING NOVEMBER**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, November 10TH, 2019 at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/JA with a salute to the flag and a moment of silence for Past Commissioner Billy Telfer.

Commissioners present: C/ALBRECHT (JA)
 C/JOHNSON (EJ)
 C/LUBY (KL) - ABSENT
 C/RANCOURT (LR)
 C/GEERLINGS (WG)

Other District Staff: T/MURPHY (JM)
 S/BROAS (JB)

Minutes from the Previous Meeting – Motion by C/JA seconded by C/LR to approve the minutes from October. Passed by all.

Bills – Attached is a list of the monthly bills for November that totaled \$289,825.09 for the general fund and \$7,725.00 from the LOSAP account. Motion by C/EJ seconded by C/WG to pay the bills if found correct. Passed by all.

Open Meeting to the Public - None

Close Meeting to the Public

Communications:

- Letter from Rescue Squad regarding annual Christmas party and having alcohol at the party.
- Waiver from John Cronk
- Waiver from Mark Luby
- Waiver from Ken Wallace
- Fire District Affairs

- Letter from Melissa Lawlor to be put on the 5-year ballot for Commissioner
- Letter from Bryan Corns to be put on the 5-year ballot for Commissioner
- List of Nominations for Company #1 from President Murphy
- Copy of list of members taking CPR during the summer
- Doctor note
- Worker's Comp paperwork
- VESO Paperwork
- Copy of flier for Paint and Sip
- Marshall and Sterling letter regarding insurance for fire districts
- Copy of calendars for November and December for Co #1 activities
- Copy of letter sent to C/JA from Roehrs Construction regarding the Peckham prices and the credit due to PVFD
- Letter Town of Hyde Park about dangerous animals
- Notice regarding Peace Officer Validation
- Memo from MTO Murphy regarding driver training clearance
- Letter from Melissa Lawlor regarding the shears she used at the MVA on 9/14/19
- Penflex regarding 2019-2020 Annual Service Agreement

Membership

- Jim Caul – 28 Denise Ct, Salt Point – Station 2
 - Matt Lawlor – 1882 Salt Point Tpke, Salt Point – Station 2
 - Zach Sullivan – 3 Talbot Dr Pleasant Valley – Station 1
- C/WG made a motion to accept all 3 applications it was seconded by C/LR and all were in favor

Committee Reports – Equipment & Apparatus Committee:

- 56-55 went out for the final inspection trip, we have changes made. Truck should be here by Christmas

Monthly Maintenance Report – Attached.

Buildings & Grounds – Station #1

- Parking lot and driveway were sealed and lined

- Trees have been cleaned up
- Letter from Roehrs Construction regarding the credit we were to receive
- Service of bay heat will be scheduled
- Coming in to do a service on the AV system
- Arco will be in by the end of the week for the yearly big testing
- Plymo Vent will be down to look at both stations. It might be about 2 weeks out. He will be bringing 56-55 extension with him.

Building & Grounds – Station #2:

- Panic bar for the main door was broken and key pad on front door was broken both are fixed
- Plymo Vent will be down to fix up there as well

Insurance Committee:

- No report

Service Award Committee:

- No report

Rules & Regulations:

- Still waiting from attorney

Safety:

- Waiting on an answer from our attorney on some legal wording
- All vests will be brought as a class 3. No one can purchase their own PPE according to OSHA.

Officer's Reports – District Chief Hickman reported the following:

- Discussion on ladder rack on 56-11, let's get pricing from Garrison to get the locks put on them.
- Looked over 56-24 might be able to put the 35' ladder on that engine if it will be held on.
- Training Committee will be meeting tomorrow night at 1830 hours to start moving forward
- Gear sizing is tomorrow night at 1830 hours at station 1.

- Would like the Department Chairman to set up an election committee so that it is black and white.
- Have list from FF Murphy of members who did not complete 2019 Mass Training
- FF Murphy has been in contact with Emergency Response Commissioner, who is assisting with communication with county DPW for dry hydrant at the quarry. Chief Hickman will be copied on communications.
- Who has to send out the Fund drive letter this year and when is it going out? There was a discussion on this.

1st Assistant Chief –AC/Cosenza reported the following:

- Radio antenna is scheduled to move up a higher 10 feet next week.
- New pagers that were ordered were not programmed properly we will get it fixed
- Need executive session

2nd Assistant Chief –AC/Gruntler reported the following:

- Absent

Captain Rescue Squad – Rescue Captain Kane reported the following:

- Discussion on scene lights

MTO Murphy – reported the following:

- Thank you for the EMS connections we sent 7
- John Hopper went to the Flash over seminar he really enjoyed it
- Discussion on the Spring Recruit Class, they are putting 70 students through in 2 sessions.
- Thank you for sending me to October Instructor Authorization at the Fire Academy.
- Driving refamiliarization went well
- Information was given to Department of Response Commissioner he will be working with the Commissioner of DPW to get the dry hydrant on North Ave. Come spring this hopefully will be taken care of.
- Spring seminar for State Chiefs will be at Fairview in January 25, 2020 \$25 per student can we send 10? Get signup sheet up.
- Executive session

Unfinished Business:

- DC/Hickman met with the engineer at the construction site regarding the dry hydrant and barricades. There is no possible way they can move the barricades, she tried to say it was part of the discussion that was had and DC/Hickman explained it was not part of the discussion. There is no water up there at all, since the new dry hydrant will not work. And there are usually cars blocking the new dry hydrant.
- Station 2 Chicken BBQ was a success sold over 200 dinners and over 35 veterans ate for free.

New Business:

- Station 1 Ladies Auxiliary would like to sell a dozen roses in April. They have permission
- Station 1 Ladies Auxiliary would like to do an antique road show and sell food. Look into and bring back more information
- Santa Run would like to do it on December 21st and 22nd, permission granted
- Rescue Squad was granted the Holiday Party
- TIPS class needs to get set up will work on it
- C/JA approved the calendar for Christmas trees. C/JA made a motion to allow Pleasant Valley Company #1 to go cut down Christmas Trees in Warwick for a fund raiser, it was seconded by C/WG.
- Discussion on selling 56-55 should we get the ball rolling on it? C/JA will contact the auction hall and FF Murphy will contact the Chief that is interested.
- Paint & Sip Flyer, just needs to state that it is a fundraiser for the PV Fire Co #1. C/WG made a motion to allow the fundraiser once the flier is corrected it was seconded by C/LR all were in favor
- Waiver for John Cronk, he needs it for time out as officer.
- Waiver for Kenneth Wallace, no one else is running waiver granted
- Waiver for Mark Luby, missing Fire Officer 1 he is currently in the class that is needed.
- C/WG made a motion to grant all 3 waivers it was seconded by C/LR and all were in favor.

- C/JA made a motion to not extend \$2500 to fix the scene lights on the ambulance it was seconded by C/WG and all were in favor.

Open Meeting to the Public for Comments:

Adjournment: There being no other business to be brought before the Board, motion by C/JA seconded by C/WG to executive session for an issue regarding Employment history of 1 individual as it relates to medical that the meeting be adjourned. Passed by all. The Meeting was adjourned at 2025 hours to executive session. The meeting was reopened at 2145 hours, and with no further business coming before the Board C/WG made a motion to adjourn at 2150 and it was seconded by C/LR, all were in favor.

Respectfully submitted,



Jennifer Broas
District Secretary