

**BOARD OF FIRE COMMISSIONERS MEETING
MONTHLY MEETING May 14, 2019**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, May 14th, 2019 at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/Albrecht with a salute to the flag.

Commissioners present:

- C/ALBRECHT (JA)
- C/JOHNSON (EJ)
- C/LUBY (KL)
- C/RANCOURT (LR)
- C/GEERLINGS (WG)
- T/MURPHY (JM) - Absent
- S/BROAS (JB)

Minutes from the Previous Meeting – Motion by C/KL seconded by C/LR to approve the minutes from April 2019 Passed by all.

Bills – Attached is a list of the monthly bills for May 2019 that totaled \$53,572.16 for the general fund. Motion by C/JA seconded by C/WG to pay the bills if found correct. Passed by all.

Open Meeting to the Public
None

Close Meeting to the Public

Communications:

- Copy of class certificate for C/KL
- PVFD Items for auction list
- Copy of Travel Expense Policy for file
- FASNY registration for annual seminar is August
- Fire District Affairs
- NYSAFC Regional Hands on Training – Flashover training registration paperwork
- Thank you card from Bob McRitchie
- Children’s home letter looking for support
- Central Hudson energy efficient upgrades
- Letter of resignation from Ryan Figliozzi
- Letter from P/Murphy with membership status change

Membership

- none

Committee Reports – Equipment & Apparatus Committee:

- AC/Cosenza had a conversation with Blake this week regarding some changes. Cab going into paint.
- List has been submitted for auction of equipment
- Discussion about talking to Goose Diesel regarding taking over for Daley's when he closes up the shop to move. C/JA will talk to Goose's.
- Discussion to start using Right on Point Auto for the Small Diesel engines (ambulances and 56-63), C/LR made a motion to start using Right on Point Auto and it was seconded by C/KL all were in favor.
- Working on getting a price together to get the Chief Cars detailed.

Monthly Maintenance Report – Attached.

Buildings & Grounds – Station #1

- Hobson Windows – May 29th to replace the 9 windows, the additional windows downstairs will be done in June
- Defective doors will be replaced as well. All doors will be checked to see how they are.
- C/KL spend \$250 on flowers and the girl scouts will get them planted weather pending, C/LR seconded the motion and all were in favor.
- C/JA announced that Randy Schreff from Cotte passed away. Anita is going to try and continue the business.

Building & Grounds – Station #2:

- Installation of a 1800hbu heater for members room \$7545.00 including unit. C/JA made a motion to purchase it was seconded by C/WG all were in favor.
- Will discuss list from inspection at the workshop.

Insurance Committee:

- FF Figliozzi has been terminated from all insurance policies at Marshall and Sterling

Service Award Committee:

- Annual reports were sent in at the end of April.

Rules & Regulations:

- Corrections have been made, sent an email with some questions for review. Need to move on to policies.

Safety:

- Discussion on putting together a Cancer SOG. Discussion on the Cancer class that was held last week and the information that was taught.

Officer's Reports – District Chief Hickman reported the following:

- Spoke with Brian Scolorick about permits at Soil and Water. We need to get a list together and get a priority list together and FF Murphy and John Harmuth will work on the permits
- Next Monday morning Roosevelt Fire Company asked if we could bring 56-45 over to Haviland Middle School for pictures. FF Murphy will take care of it.
- Discussion on the Cancer programs in the fire service.
- Will be taking an inventory of the extra clothing in the Rehab truck. I want to be sure we have enough for all members on a scene.
- Shower room downstairs needs to work. C/WG will have a professional come in and look at it and see what is needed to get it renovated and working properly. FF Murphy has used it; it does work but it is also 24 years old.
- I will be going over the De-con procedures with the 5 people who took the cancer class last week. FF Hooper, C/WG, C/KL, Lt. Hickman, and myself. We will work on a policy to be added to the Rules and Regulations.
- Working on a training committee, we will be setting one up to get our best practice skill sheets in order to complete as much as possible at each session. C/WG will be working on this committee.
- All equipment will need to be De-Conned before Fire Prevention Week.
- We are making big changes in our procedures again. Members will bring their shoes when relocated to another station, garbage bags in personal car for gear storage. The mutual aid companies don't wear their gear to our station we aren't going to do it to them.
- Discussion on gear purchases for this year. Look into buying popular sizes and use them as loaner gear after calls. When we purge we might find equipment that can be used.
- We will have signs made up for "No Gear Behind this point" for the Ready Rooms.
- 56-55 will be the parade truck this year. Sign for window will be made up with the truck details.
- Rescue Squad is going to provide coverage at a Catholic Seminar in Hopewell Junction this weekend.
- Discussed sharing services within the County; gear cleaning, for an example. County is also looking into rehab/de-con unit to go to fires. The entire County is working on this.
- We are now on the second alarm class for Wassiac on the Tower Hill side.

1st Assistant Chief –AC/Cosenza reported the following:

- \$250.00 each staff vehicle to be detailed.

2nd Assistant Chief –AC/Gruntler reported the following:

- Started the construction in the back, roof stimulator is done. Will come back with figure when starting to do the other work. C/JA asked to please come back with a detail list of issues with the house.
- Mutual Aid companies have started to look at the house for the training.

Captain Rescue Squad – Rescue Captain Kane was absent, but the following was reported:

- AED's are still on hold due to the manufacturer. Captain Kane will be checking with manufacturer at the Conn show.
- Class this Monday night the 20th, will have to try and figure out a new location the room is booked for Girl Scouts.
- Lt. Hickman discussed about the first aid class she is doing around town. She is doing it on her own time but doing it under Pleasant Valley Fire District and asking for volunteers to come help out.
- Bylaws will be approved at June Meeting
- De-con will need to be done after each rehab in the ambulance. Bissell cleaner would be great for the de-coning of the back of the ambulances. We will have John Harmuth look for it to be purchased. We will purchase 2.
- The wipes that just were purchased are not satisfactory to de-con because of the ingredients.
- DC/Hickman has sheet tracking EMS calls. Discussion on the call totals and how many calls didn't have ALS available for them. 93% response from our own ambulances.
- June 1st, Millbrook is going 24/7 NDP.

MTO Murphy – reported the following:

- EMS Week next week, there will be a lot of CME's
- Would like permission to begin to work on being able to do 100% online for CME's to get this done, very easy process and neighboring departments have started this. No cost involved since we are with Utica Insurance and they have an online program.
- We have been and will continue to use the 2nd floor of the new Town Hall for training until construction starts

Unfinished Business:

- C/JA made a motion to award bid to Roehrs Construction for \$97,660.00 it was seconded by C/KL and all were in favor.
- Mill pump has been sent out to bid by engineers. Morris Associates taking care of all of this. Will keep everyone updated. A discussion was had with the Town Supervisor regarding the building.

- Firehouse Software up-grade \$3192 to upgrade to Online software. \$200 currently to add more seats, C/KL made a motion to switch over to online software it was seconded by C/WG all were in favor
- Brien Clark is comfortable not replacing the server if we can move the email and firehouse off the server. We will discuss this in the workshop.
- DC/Hickman is looking for an update on his credit card. C/JA will check with T/JA

New Business:

- C/KL made motion to spend \$250 each on all 3 chief vehicles for detailing, seconded by C/WG all were in favor
- Discussion on active vs associate members. In order to get LOSAP you must be active and it is spelled out in the handbook.
- C/JA made a motion to accept resignation letter from Ryan Figliozzi it was seconded by C/WG. All in favor.
- Discussion on the floor's beings vacuumed by the cleaner.
- Can we get a price on a steam jenny to decon the fire equipment?
- C/JA made a motion for Central Hudson to come in and look over the energy efficiency program with C/WG this was seconded by C/WG and all were in favor. More details to follow.
- A discussion was had on the cleaning list for station 1.

Open Meeting to the Public for Comments:

Adjournment: There being no other business to be brought before the Board, motion by C/JA seconded by C/KL to executive session for an issue regarding Employment history of 1 individual as it relates to medical that the meeting be adjourned. Passed by all. The Meeting was adjourned at 2040 hours to executive session. The meeting was reopened at 2154, and with no further business coming before the Board C/WG made a motion to adjourn at 2157 and it was seconded by C/KL, all were in favor.

Respectfully submitted,



Jennifer Broas
District Secretary