

**BOARD OF FIRE COMMISSIONERS MEETING  
MONTHLY MEETING MARCH**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, March 10, 2020 at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/JA with a salute to the flag.

Commissioners present:           C/ALBRECHT (JA)  
  C/JOHNSON (EJ)  
  C/LUBY (KL)  
  C/LAWLOR (ML)  
  C/GEERLINGS (WG)

Other District Staff:            T/MURPHY (JM)  
  S/BROAS (JB)

**Minutes from the Previous Meeting** – Motion by C/KL seconded by C/WG to approve the minutes from February with the following changes; under committee report Technical Joint Rescue Team and Policy to DOH CME. Passed by all.

**Bills** – Attached is a list of the monthly bills for March that totaled \$76954.33 for the general fund. Motion by C/WG seconded by C/KL to pay the bills if found correct. Passed by all.

**Open Meeting to the Public -**  
None

**Close Meeting to the Public**  
None

**Communications:**

- Fire District Affairs
- Letter from PV Fire Company regarding membership
- Letter from PV Fire Company regarding life membership
- Emergency master plan from Town of Hyde Park

### **Membership**

- Betheny Mills and Chris Mills – Station 1 and Support Services

Motion made by C/KL and second C/ML all were in favor.

### **Committee Reports – Equipment & Apparatus Committee:**

- 56-55 is now in service we are going through to make sure everything is on it that should be there. We will keep an eye on the speedy dry shot to make sure it is working properly.
- Start a committee for the next piece of apparatus on the wish list

### **Monthly Maintenance Report – Attached.**

#### **Buildings & Grounds – Station #1**

- Waiting on the date for the windows to be installed
- C/WG made a motion to spend \$750.00 to get the annual maintenance on furnace it was seconded by C/KL all were in favor
- Getting gutters cleaned this year
- Meeting with the landscaper this Friday
- Upstairs bathroom door for the men's room is not closing properly
- Nothing works in the building when the washing machine is running. Can we add a booster?
- Why is there a refrigerator out back? A little one that doesn't work it needs to be thrown out.
- Who does the Penny Social Box? It belongs to the Ladies Auxiliary.

#### **Building & Grounds – Station #2:**

- Garage Door? Was it fixed today, the spring was not in stock it can be used if need be but recommendation is not to use the door. It is a pretty good temporary fix.
- The meeting room has some faded tiles in it. Can we get pricing on a new ceiling in there?
- Member's room is framed in and the panels will have to be moved and the phone system needs to be moved as well.
- Please talk to Don about the water softener.

**Insurance Committee:**

- Discussion on vehicles that are still on the policy at renewal. C/EJ will talk to the insurance company tomorrow to get this resolved.

**Service Award Committee:**

- Grievances on March 16<sup>th</sup>
- S/JB please call regarding the New York State Tax

**Rules & Regulations:**

- C/JA made a motion to accept the following 4 polices it was seconded by C/ML and roll call was taken
  - C/KL – aye
  - C/EJ – aye
  - C/ML – aye
  - C/WG – aye
  - C/JA – aye
- Restricted Age Policy
- Parental Permission
- Coronavirus
- CME Policy

**Safety:**

- SOG's are done and we are going to start rolling out the training on them. We will get them printed and started. Get the binders orders. Can we get pricing from the County Printing Department and see what the price is.

**Officer's Reports – District Chief Hickman reported the following:**

- Ladder rack on 56-11 is still broken. No progress on it at all. A phone call will be made to Garrison
- The Plymo Vent on 56-55 is still not on it. It was not in the specs wanted to wait until it was in house to get it done quickly.
- Plymo Vent is connected to the tail lights on the ambulance so it would come on when the lights come on
- Captain Simoni is working on the Decon of the Apparatus
- Dry Hydrant updates; list of what parts are needed to get 3 done right now. Albrecht's Dairy, Timberlake Drive and Gun Club. Past

Chief Murphy is working with Dutchess County Soil to get 4 or 5 more in. C/JA made a motion to purchase the items for the dry hydrants and spend no more than \$2500, it was seconded by C/KL and all were in favor.

- Would like to order 5 generic blank PVFD helmet shields; a discussion was held on getting the helmet shield project going again. C/KL made a motion to spend \$46.35 from MES it was seconded by C/WG and all were in favor.
- FF Tuller is doing well in class
- Training Committee Meeting tomorrow night. Working on the next quarter worth of dates.
- Discussion on 2020 Meter Proposal; C/KL made a motion to purchase all meters C/WG all were in favor.
- In January an email was sent out and we never received it until now. A discussion was had on the Coronavirus.

**1<sup>st</sup> Assistant Chief –AC/Cosenza reported the following:**

- Sent out a few pagers for repair. \$314.50 for 4 pagers to be repaired a motion was made by C/JA it was seconded by C/KL and all were in favor
- Pails \$150.00 each would like to purchase 2 pails of F500, C/JA made a motion to purchase the C/EJ seconded the motion all were in favor
- The second radio in 56-55 has received a lot of good feedback. We would like to put a second radio in 56-45. Pricing needs to come back to the Board.
- Discussion on the tower that has had nothing done to it. It needs to get fixed.
- Discussion on the radio bands.

**2<sup>nd</sup> Assistant Chief –AC/Luby reported the following: Absent**

**Captain Rescue Squad – Rescue Captain Martin reported the following:**

- Compliance has been in for the 2019 Protocols and has received confirmation of receipt today.
- Working on the certification renewal everyday
- Captain Martin please hand in the receipt for the new shield that was needed to be made.

**MTO Murphy – reported the following:**

- FF Tuller is doing very well in class he is at the ½ way point. Graduation details should be out soon
- Saturday April 4<sup>th</sup> is live fire drill. Going to include Millbrook to join us.
- County Weekend thank you 8 went and has received back a few of the training reports back. They have until the 20<sup>th</sup> to hand it in.
- Discussion on the proposal for Initial Basic Training keep it around 18 hours. We can talk about this in further detail later
- CME policy I am just waiting on Dr. Neifeld to sign off
- Confirmation email for 2 rooms for the New York Chief Show, June 10<sup>th</sup> thru 13<sup>th</sup>
- June 5<sup>th</sup> and 6<sup>th</sup> is another new show in Glens Falls
- Andrew Murphy would like permission to take Advanced Extrication
- Andrew Ludwig would like permission to take Fire/EMS Behavioral Health in Fulton County on April 16<sup>th</sup> it would just cost us the gas to get there he will take a District Vehicle.
- Barbara Oakes and Jessica Ronk would like to take Fire/EMS Behavioral Health in Westchester County on May 7<sup>th</sup>.

**Unfinished Business:**

- Uniform measuring March 31<sup>st</sup> at 1900 hours 6 members to be measured
- We need to get the email off the server it is on borrowed time. A discussion was had on this and we need more information on the best possible way to get this done. Will have more information at the workshop.
- C/KL made a motion to sell the old 56-55 for \$13,400 it was seconded by C/JA
- LOGO's for the apparatus \$3050 to make it all match and remove all old decals. C/JA made a motion to spend \$3050 it was seconded by C/ML and all were in favor.
- March 28<sup>th</sup> will be the memorial for Billy Telfer at station 1 at 2pm. There was a discussion on this. Can we please have permission for beer and wine and full uniforms. The Board has been asked to pay the food bill for this. Expecting between 150 and 250 people here.

C/KL made a motion to allow alcohol as long as there is a TIPS server, C/JA seconded the motion and all were in favor.

- April 25<sup>th</sup> from 12pm to 4pm Recruit New York Open House AC/Luby is asking not to exceed \$500 for the food C/JA seconded C/WG.
- Lt/Hickman had the following questions and concerns:
  - Do we have the HIPPA filters for the BVM's? They are on order.
  - Coronavirus how are we going to document the personnel on the scenes? How are we going to document the people; we need more detail?
  - Cleaning we need more detail on how to get the firehouse cleaned and deconned. A discussion on closing the firehouse down for all public until further notice.
  - AED's are being worked on. Purchasing Agent Harmuth is working with C/ML.
  - QA/QI is not signed yet it is still working on it.
  - PAD program starting it back up again handling it through the Rescue Squad no expense to us just get the big businesses done.
  - What do we do when we run out of N95's? We only have 80 N95's in house. They are on order but don't know when they will be in.
- Smoke Detector Policy has been written by C/WG for installation. Need to pay attention to the residents who don't have them.

**New Business:**

- St Patrick's Day Dinner will be 3/14/20 and a TIPS certified bartender will be serving alcohol
- \$2280.00 for G3 coding a motion was made by C/ML and it was seconded by C/JA and all were in favor.

**Open Meeting to the Public for Comments:**

**Adjournment:** There being no other business to be brought before the Board, motion by C/JA seconded by C/WG to executive session for an issue regarding Employment history of 1 individual as it relates to medical that the meeting be adjourned. Passed by all. The Meeting was adjourned at

2050 hours to executive session. The meeting was reopened at 2210 hours, and with no further business coming before the Board C/WG made a motion to adjourn at 2215 and it was seconded by C/ML, all were in favor.

Respectfully submitted,



Jennifer Broas  
District Secretary