

**BOARD OF FIRE COMMISSIONERS MEETING  
MONTHLY MEETING JULY**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, July 9, 2024, at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/JA with a salute to the flag.

Commissioners present:           C/ALBRECHT  
  C/JOHNSON  
  C/CADY  
  C/GEERLINGS - Absent  
  C/LAWLOR  
  T/SAUER  
  S/BROAS

**Minutes from the Previous Meeting** – Motion by C/JA seconded by C/JC to approve the minutes from June 2024. Passed by all.

**Open Meeting to the Public -**  
None

**Close Meeting to the Public**

**Communications:**

- Fire District Affairs

**Membership – pending approval from the Fire Company at Thursday's Meeting**

- Daniel Cronk – 44 Grace Lane Pleasant Valley, NY
- William Cummings – 38 Creek Rd Pleasant Valley, NY

C/ML made a motion to accept both members it was approved by C/JC this approval is pending Fire Company Approval Thursday night. It was approved by all.

**Committee Reports – Equipment & Apparatus Committee:**

- A few things have transpired in the last few weeks, we are in the middle of going through items from vendors

**Monthly Maintenance Report – Attached.**

**Buildings & Grounds – Station #1**

- Discussion on the HVAC issue quote was not left
- Poison ivy on the back house can the landscaper take care of it
- Potholes have not been taken care of. Highway Supt will be contacted to see about doing it
- Can we at least paint the stall of the men’s bathroom downstairs? Capt. Wallace will sand it and paint it that is fine with the Board
- The new floor machine is here but they quoted the wrong brush so it will be an additional charge of \$200.00 we were not going to pay the shipping cost. But no bill has been handed in yet

**Building & Grounds – Station #2:**

- The bathroom roof has been looked at by Rich Fishwick, he did a temporary fix, but the roof needs to be redone. Strip roof, new plywood ice and water guards, and drip edge 30-year shingles flanges if need be \$1500.00. C/JC made a motion to get the roof done and it was seconded by C/ML and all were in favor.
- Bay door would not repeat when the repair guys were there yesterday.

**Insurance Committee:**

- Went over the email I received from the Life Insurance company

**Service Award Committee:**

- Zoom meeting next Wednesday

**Policies:**

- C/ML made a motion to change the Return to Duty Policy, the member must now be seen in person by TEK. It was seconded by C/JA and all were in favor

- The new member handbook needs to be finalized and put on the website immediately.
- We are working on the Cancer prevention policy and the preplan policy.

**Safety:**

- None

**Officer's Reports – District Chief Cosenza reported the following:**

- 34 fire calls and 102 EMS calls

**1<sup>st</sup> Assistant Chief –AC/Cronk reported the following:**

- No report

**2<sup>nd</sup> Assistant Chief –AC/Broas reported the following:**

- All received an email with pictures of 56-33. Things were falling off as we were driving there.
- John at Bulldog couldn't believe the changes since he looked at 4 months ago
- A discussion on adding the 2 compartments to the rear of the tanker it will cost \$15,000
- Pro15 needs to be done on the whole chassis, AC/Broas will speak with John tomorrow to discuss this it doesn't look like they put that in the original quote so it will be an additional \$19,000, a conversation will be had tomorrow.
- 56-45 They are working on the additional work that was approved it will push the delivery out another 4-6 weeks.
- New portable radios for the officers are in they are different so we might let the chiefs keep them and give officers the other ones
- Discussion on not purchasing wish list items and re-allocating the funds to the gear account to make sure our new members are getting the proper gear that fits properly. We will get a quote together by the workshop
- Discussion on the Thank You banner for the UTV.
- Discussion on what still needs to be done with the UTV trailer. It has just been too hot to get the work done.

**Captain Rescue Squad – Rescue Captain Ferris reported the following:**

- Polos have come in and been handed out. I will bring it up to the Fire company if you are ok that any member that passes the EMT class and any new ambulance driver will get a set
- We had a cardiac arrest using the LUCAS device that we are demonstrating right now. What are we going to do in the future? Are we going to apply for a grant?
- Going to start looking at new Toughbooks for 2 of them it is looking like \$10000 for them. I will get quotes together for you
- Has the handle come in for the ambulance? Not yet
- Per AC/Broas, Henderickson still needs to come to fix the suction they are waiting for the parts to come in.
- Discussion on clearing members who are already EMTS's or work at commercial agencies. Capt. Ferris said they needed to show up.

**MTO Murphy – reported the following:**

- Went over training report
- We will be providing an ambulance on burn day for Aidan Drum's FF 1 class. Usually, it is an engine but since we are down so many we offered an ambulance.
- I have confirmed 2 seats for the Westchester Fire Academy. The Fall class has approximately 56 students in it.
- FF Bolner and/ Macrillo are progressing well.
- RTF Training 8/19-8/21 from 8am to 5pm in Westchester can we get 9 seats it will cost \$4200 but we get reimbursed through the MIG grant
- BEFO is progressing and will be done in August. Instead of doing the interior class next, I am going to do Pump Ops/EVOC first.
- Appendix A for officers that was reviewed several months ago. Can we please get it approved for the Elections of December 2025. We can hand it out at the company meetings this month. It will give them 18 months to get the changes done. A discussion was held on this. It was agreed that it needs to be posted as a draft. Then we can approve it next month once everyone has had another chance to review it.

### **Purchasing Approvals**

- Misc Office Supplies - \$66.42
- GFCI pigtail for 56-32 - \$42.00
- Adapter to check Ethernet from Tablet and batteries - \$32.98
- Quickbook Renewal - \$949

C/JA made a motion to approve the purchases it was seconded C/EJ and all were in favor. The request for the new ladder was denied.

**Bills** – Attached is a list of the monthly bills for July that totaled \$62,076.08 for the general fund. Motion by C/JA seconded by C/EJ to pay the bills if found correct. Passed by all.

### **Unfinished Business:**

- C/JC started a discussion on the new ambulance contract, can a backfill ambulance be requested in the contract? The contract states that “IF available a backup unit will be sent”. C/ML said we can request it if need be.
- C/JC years ago station 2 requested cord rails for the apparatus. We were always told that we couldn’t find 20amp cord rails. Lt. Elliott said he can get them. C/Albrecht said to get a quote and bring them back to us.

### **New Business:**

- C/EJ cleaning company asked if the kitchen would need to be steamed or the floors waxed anytime soon. September time frame would be good.
- C/EJ do we need to get the parking lot sealed and lined again? We can get prices.
- Discussion on the missing titles.
- C/JC station 2 needs water. What is the supply at station 1? Career staff will take some up to the station tomorrow.
- C/JC why is it ok that station 2 only has 1 piece of apparatus at the station? The chief staff is saying that it is the only logical answer at this time.
- One ambulance will go to Millbrook this weekend, for the parade.
- Captain Ferris said that we need to order new Epi-Pens. Give it to John with all the information.

- Can an RFT class be done on a weekend? That isn't our call, but we can investigate it.
- C/JA made a motion to reserve up to 11 seats for a total of \$5775.00 it will be reimbursed by the grant. It was seconded by C/JC and all were in favor.
- C/JA made a motion to transfer \$100,000 from savings to the checking account, it was seconded by C/ML and all were in favor.

**Open Meeting to the Public for Comments:**

None

**Adjournment:** There being no other business to be brought before the Board, motion by C/JC seconded by C/ML to adjourn to executive session for the purpose of the medical, financial, credit, or employment history of a particular person(s) or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation Passed by all. The meeting was adjourned at 2052 hours to executive session. The meeting was reopened at 2115 hours, and with no further business coming before the Board C/EJ made a motion to adjourn at 2117 and it was seconded by C/ML, all were in favor.

Respectfully submitted,



Jennifer Broas  
District Secretary