

## **BOARD OF FIRE COMMISSIONERS MEETING MONTHLY MEETING MARCH**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, March 12, 2024, at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/JA with a salute to the flag.

Commissioners present:           C/ALBRECHT  
  C/JOHNSON  
  C/CADY  
  C/GEERLINGS  
  C/LAWLOR  
  T/SAUER  
  S/BROAS

**Minutes from the Previous Meeting** – Motion by C/WG seconded by C/JC to approve the minutes from February 2024. Passed by all.

**Open Meeting to the Public -**  
None

**Close Meeting to the Public**

### **Communications:**

- Letter from Secretary Broas
- Letter from Michael Houghtaling
- Fire District Affairs
- Memo from MTO Murphy
- Association of Fire Districts Proposed AFDSNY by-law changes
- Letter from DC 911 regarding tower on Camp Nooteming Property.

### **Membership**

- Hilliary Philipbar active station 2
  - C/JA made a motion to accept the membership it was approved by C/WG and all were in favor

**Committee Reports – Equipment & Apparatus Committee:**

- Moving forward with the tanker. DC/Cosenza reached out to Blake at Garrison today.

**Monthly Maintenance Report – Attached.**

**Buildings & Grounds – Station #1**

- Working on getting a third quote for the floor machine. Looking at a 24” machine instead of a 26” machine.

**Building & Grounds – Station #2:**

- No Report

**Insurance Committee:**

- No report

**Service Award Committee:**

- Pleasant Valley Fire District Resolution of the Board of Fire Commissioners Resolution Number: 2024-04  
In the matter of approving the 2023 certified points WHEREAS, the Fire District is the sponsor of a Length of Service Award Program (LOSAP) on behalf of the Pleasant Valley Fire Department in accordance with Article 11-A of the New York State General Municipal Law (GML); WHEREAS, as required by GML § 219-a(2)(c), the Pleasant Valley Fire Department has submitted the attached list, certified under oath, of active members of the Fire Department, indicating those volunteers who earned at least fifty (50) points during 2023 to qualify for service credit; WHEREAS, the certification made by the Fire Department includes a statement that the points recorded on the attached list have been tabulated in accordance with the Point System adopted by the Fire District to be in effect during calendar year 2023, and to the best of the knowledge of the Fire Department, is a true and accurate reflection of the activities performed by the active members; WHEREAS, GML § 219-a(2)(d) requires the Board of Fire Commissioners (Board) to review and approve the attached list, then return it to the Fire Department to be

posted for thirty (30) days; and WHEREAS, the Board has completed its review of the attached list; NOW, THEREFORE BE IT RESOLVED,

that the Board of Fire Commissioners approves the attached list of volunteer firefighters of the Pleasant Valley Fire Department and the points earned by these firefighters during calendar year 2023; and be it further RESOLVED, that a copy of this adopted resolution and the attached list shall be returned to the Fire Department for posting for a minimum of thirty (30) days. Commissioner Albrecht raised the motion to approve, Commissioner Geerlings seconded the motion, and upon roll call the vote of the Board was as follows:

Commissioner Cady - Aye

Commissioner Johnson- Aye

Commissioner Albrecht- Aye

Commissioner Lawlor – Aye

Commissioner Geerlings – Aye

The resolution was thereupon declared duly adopted.

Dated: March 12, 2024, Certified by Fire District Secretary (signature or seal): Jennifer Broas

- Original copy of resolution is filed away.

- Grievances will be 4/8/24 at 6:30 pm

**Policies:**

- We will start working on all the Policies that will be needed for the website per the training that C/WG went to there is quite the list.
- Monday the 18<sup>th</sup> will be the first meeting to start working on getting the new interview policy together.
- The Chief staff will get back to C/ML with dates to get the Vest Policy finished so we can get the vest in service.

**Safety:**

- No report

**Officer's Reports – District Chief Cosenza reported the following:**

- Where is the money that is designated for extrication from Mr. Conklin and Kevin Brill? T/Sauer said the money from Mr. Conklin is designated in our account, but the Kevin Brill money is with the Fire Company, you will have to check with that Treasurer.

**1<sup>st</sup> Assistant Chief –AC/Cronk reported the following:**

- There are 15 people left in the district for accountability tags.
- Discussion on getting the cards that will open the doors as well as be the accountability tags it will be \$450 for 100 cards. The key fobs costs \$15 each. \$4.50 per card. How many Fobs do we have left? Discussion on using the card for a sign in as well.
- EMS mentoring program will be brought up later.

**2<sup>nd</sup> Assistant Chief –AC/Broas reported the following: GET REPORT**

- Training is in progress for the UTV. We were invited to go to Union Vale this weekend, we don't have enough committee members to go.
- We are still looking for April 1<sup>st</sup> for in-service of the UTV.
- The Chief and I met with the Rangers 2 weeks ago. They are working on getting us access. They are having problems up there and they are blocking all entrances.
- We did have to apply for the TRP which could take up to 8 weeks.
- The Forester is getting back to us so it looks like we will have the permit from May until Oct. In May we will only be allowed up there in the afternoon.
- I have been in contact with the ranger every other day since then.
- 6 portable radios for the officers and bank chargers at each station \$9423.78, UTV portables and \$12965.77 total new radios are programmable to the new county radio.
- Wish list requests have started to come in from all the captains. We will get that to you in a couple of weeks.

**EMS Captain – EMS Captain Ferris reported the following:**

- Demo items are on the ambulances now. Will have to start looking at stretchers soon they are going to be doing away with ours soon.
- EMS week is the 19<sup>th</sup> -25<sup>th</sup>. The Board will pay for dinner and EMS division will pay for the gifts.
- Toughbook's are about \$5000, and the other company is about \$4000. I looked at what Medic 1 had which is the iPad with the keyboard which they thought was about \$1200.
- I would like to order 4 new Ironduck EMS bags. \$920.00 7-10 delivery time. Red bag trauma, blue bag EMS, Green bag turned to Cardiac.
- \$20.00 per piece they are slings to help people who have fallen and can't get up. We would like to purchase 10 after discussion.
- Going to switch aspirin to individual packets for date, lot, brand information.

**MTO Murphy – reported the following:**

- VFIS class recommendation we can probably cut down the list due to our current training list. We will add personal vehicle response, injury prevention for everyone. At April meetings we will let the membership know. Discussion on the OSHA certificate that will be needed at the end of training.
- I am doing the updates to the training program I will have it at the workshop.
- Thank you for the smoke machine and we have ordered the parts for the door prop.
- FIT tests will start this week.
- MES annual flow test will be scheduled and usually in July.
- Annual hose, ladder testing needs to be scheduled. I have received 2 quotes from Reliant \$9236.00 (we can take \$250 off) and -Waterways \$11,425.00. C/WG has another quote so FF Murphy will compare and get back to you at the workshop.
- FF Schmelz has put in a request to attend FF 1 we would have to cover 2 shifts and his OT. He has been working hard and picking up some slack I think he should be able to attend.
- Reviewed the EMT leveling and Clearance Procedure which will be added to the Training program as well.

**PURCHASING APPROVALS – total \$7382.61**

1. Ryobi pressure washer for station 2 - \$299.00
2. Polo shirts for new officers – 10 total - \$550.00
3. Misc parts for the Forcible Entry door - \$3165.00
4. Items for the UTV - \$146.86
5. Labels to mark equipment - \$720.00
6. Misc office supplies - \$82.52
7. Sonic Wall renewal - \$1627.90 2-year subscription
8. Photo back drop for ID card - \$33.74
9. Deluxe for District checks - \$469.99
10. Ribbons and cleaning for new printer - \$287.65

C/JA made a motion to approve all purchases it was seconded by C/WG, and all were approved.

**Bills** – Attached is a list of the monthly bills for March that totaled \$93170.94 for the general fund. Motion by C/JA seconded by C/WG to pay the bills if found correct. Passed by all.

**Unfinished Business:**

- Update on tax bill; Terry spoke with the Tax Assessor; he will call him again tomorrow to get to the bottom of this.

**New Business:**

- DMC Landscaping \$550.00 per month for station. C/WG made the motion it was seconded by C/JC and C/EJ opposed she doesn't like that fact of prepaying any bills.
- C/WG made a motion to purchase the accountability tags. It will be a total of 200 cards for \$900.00 it was seconded by C/JC, and all were in favor.
- C/JC would like to purchase 2 backpack blowers for \$549.00. They can be secured in the trailer. They can be used around the station as well. C/JC would made the motion to spend \$549.99 for 2 backpack blowers from Conway's it was seconded by C/WG
- Discussion on purchasing 6 portable radios. C/JA made a motion to spend \$12,,965.77 on the 6 radios and it was seconded by C/WG, and all were in favor.

- C/WG made a motion to purchase 10 lift straps for \$200. It was seconded C/JC, and all were in favor.
- C/JC made a motion to allow FF Schmelz to attend Instructor 1 it was seconded C/WG, and all were in favor.
- C/ML made a motion to purchase 4 new EMS bags for a total of \$904.20. It was seconded C/WG, and all were approved.
- EMT leveling and clearance procedure will be added to the new training program C/ML made a motion to put this into effect and it was seconded by C/WG, and all were in favor.
- C/ML made a motion to put the field mentoring program into effect, it was seconded by C/WG, and all were in favor.
- DC/Cosenza was asked how the spreadsheet is coming along for the door access program. It is being worked on.
- C/WG has been in contact with our security company. We would like to update the current security system. We will be able to do remote viewing. The cameras are currently 22.5 years old. We would go to IEP cameras. It is a sequential upgrade. They would be digital cameras in the end. We will do it in sections. We can have up to 32 cameras. C/WG made a motion for Station 1 it will cost \$6700 it was seconded by C/JC and all were in favor. C/JC made a motion for \$5100 for Station 2 cameras and it was seconded by C/WG, and all were in favor.
- C/WG would like to attend Mini Summit April 26 -27<sup>th</sup> not to exceed \$500.00 motion made it was seconded by C/EJ made the motion it was seconded by C/JA, and all were in favor.
- C/ML would like to go to Lake George Capital District Commissioner Training April 25-27 \$160 a night plus \$150 for conference. C/JC made the motion, and it was seconded by C/WG, and all were in favor.
- Ladies Auxiliary will be taking care of dinner for County Commissioners.
- C/WG made a motion to accept Mike Houghtaling's letter and it was seconded by C/JC, and all were in favor. S/JB will be making copy for the Fire Company.
- Discussion on the phone upgrade. The internet at station 2 is still not strong enough, this was brought up by C/JC. We should have member and guest internet Wi-Fi.

- Discussion on the Wing Flier being put on the website? There doesn't seem to be an issue with it being put on the website.
- FF Murphy asked if he could get access back to all rooms since he will be here during the day for vendors. Full-time employees and paid employees of the district should have full access to all doors in the district.
- Last week Captain Ferris and Lt. Ludwig went to training in Ulster County for Mental Health. The training will be coming next month to Dutchess County for the.
- In the new ambulance we can have the backup camera showing in the back of the rig, it is just a safety issue? We have it now.
- First Net is attached to Ken Luby we need to get that switched to someone else. What do we do to the members that are on the first net that are no longer members. Nothing they will have to show membership status and they will not be able to get the discounted rate. We aren't paying their bill it is just showing they are members.
- County Car 12 will be in contact with a chief staff to schedule the firehouse for the resiliency class per C/ML.

**Adjournment:** There being no other business to be brought before the Board, motion by C/JC seconded by C/ML to adjourn to executive session for the purpose of the Medical, financial, credit or employment history of a particular person(s) or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation Passed by all. The meeting was adjourned at 2040 hours to executive session. The meeting was reopened at 2050 hours, and with no further business coming before the Board C/ML made a motion to adjourn at 2052 hours and it was seconded by C/JC, all were in favor.

Respectfully submitted,



Jennifer Broas  
District Secretary