

**BOARD OF FIRE COMMISSIONERS MEETING
MONTHLY MEETING FEBRUARY**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, February 13, 2024, at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/JA with a salute to the flag.

Commissioners present:

- C/ALBRECHT
- C/JOHNSON
- C/CADY
- C/GEERLINGS
- C/LAWLOR
- T/SAUER
- S/BROAS

Minutes from the Previous Meeting – Motion by C/ML seconded by C/WG to approve the minutes from January with corrections. Passed by all.

Bills – Attached is a list of the monthly bills for February that totaled \$126,693.74 for the general fund. Motion by C/JA seconded by C/WG to pay the bills if found correct. Passed by all.

Open Meeting to the Public

- None

Close Meeting to the Public

Communications:

- Correspondence from Secretary Broas
- Letter from FF Lynch
- FASNY annual renewal and other information
- DC Board of Election notice for Salt Point Fire House
- Copy of Oath of Office signed for Secretary Broas
- Contract for Regulators for New Hackensack Parade
- Correspondence from Dutchess County regarding cell tower at Camp Nooemtening.
- Thank you note from River Valley Radio

Membership

- Kelsie Catherine Nau – 458 Creek Rd Station 1 member

Committee Reports – Equipment & Apparatus Committee:

Still waiting on a few documents to come in from other vendors.

Monthly Maintenance Report – Attached.

Buildings & Grounds – Station #1

- Found the user manual of the floor machine and it is 15 years old. FF Murphy would like to start shopping around for a new floor machine.
- We will start looking at a new copier downstairs, it is 8 years old.

Building & Grounds – Station #2:

- There is a water problem in the kitchen turned on a faucet and no water came out. Called Sterling Pump to come and look but we couldn't get it to do it again. It appears that the washing machine takes every ounce of water in the building to run. There is water on the furnace floor as well.

Insurance Committee:

- C/WG spoke with the agent at the Long Island Show and they went over the census, a lot of members are still missing beneficiary forms. S/JB will request a list from her and see what is going on and make sure if they are ones that have been sent that they have them.

Service Award Committee:

- We will have our first meeting on March 4th at 6:30 pm

Rules & Regulations:

- Return to Duty needs to be fixed.
- We will start working on the new ones that are needed.

Safety:

- No report

Officer's Reports – District Chief Cosenza reported the following:

- Review monthly call totals.

1st Assistant Chief –AC/Cronk reported the following:

- Contacted by Lt Synder on March 9th is National Girl Scout Day and we are going to take an ambulance to Netherwood school for the day
- Field training mentor program for the new members. It should be incorporated into the SOG for the EMS Division. We will get it approved at the Thursday Workshop and send it to all the commissioners.

2nd Assistant Chief –AC/Broas reported the following:

- UTV trailer project – everyone got a draft of the SOG tonight please come back with notes. MTO Murphy is working on the training program.
- The VFIS train the trainer class will be here on March 23 and 24th we have 7 in the class we must pay for 2.
- As you all know we didn't receive the DEC grant so we would like to spend \$2000.00 for items for the UTV. Discussion on the Stokes Basket that we are thinking about getting. We were able to find a lot of items in-house that we can use for the UTV and trailer.
- C/ML would like the committee to investigate getting a wheel for the stokes basket. It would make it much easier to get it in and out of the woods. The committee will investigate this and get back to the Board.
- Water Rescue helmets that were discussed at the workshop -\$215.00 each and then add the light kit. Discussion on keeping 4 on the UTV. 12 light kits and 24 helmets -\$6344.75 they will have reflective decals on them. There is no expiration date on them.
- Goosetown will be here on Friday to finish up with the programming of the radios. We need to investigate upgrading our portable radios in the very near future. I will be putting a committee together for this. I will be putting together a price list for the radios that we need.
- EMS, Fire Police, boots we will be putting up a sign-up sheet. We also need to look at driver coats and EMS gear which hasn't been purchased in a long time.

- Chris Andrews has turned in all his gear and key fob. Also, Tom Martino, Sarah Sticker, and Savannah Mona handed in their gear as well.
- Discussion on the radio speakers at station 2.

Captain EMS Division – Rescue Captain Ferris reported the following:

- Friday at 10 am Styker will be here for a demo of some of their new products.
- 5 new AEDS are on 11,45,67,12, 24 we will need at least 6 more. We will see what we can do for the budget for 2024. I will contact DP Harmuth for inventory.
- Who runs our PAD program there is no official PAD program. We need to get it approved at a meeting and send it to REMSCO for approval. We need it so run with it and get it approved and going.

MTO Murphy – reported the following:

- Good progress with the training already.
- VFIS is telling us we need to do 7 more classes.
- C/WG ran into Tim from VFIS at the Long Island EXPO. They can't tell us that we need to do all that training, but it is highly recommended that they be taken. We will have to talk about it at the workshop in some of the classes we should be able to get credit for from other classes. They have also started to send us sign-off sheets. They will be getting them signed.
- Tried to use our smoke machine a couple of weeks ago. A new one is \$1,494.75 to repair the one we had was \$1000.00.
- Door prop is due any day now. They contacted me last week. They need a lift gate.
- It is that time of the year for hose test again. AC/Broas will get contact information for a few companies. I will have pricing by workshop.
- Are we good to meet at the Wednesday workshop? Yes, that is good.

PURCHASING APPROVALS – total \$7531.57

1. Yearly Microsoft renewal of license \$3294.72
2. Tru Fuel for 4 stroke engines - \$202.76
3. Office supplies - \$240.50
4. Replacement Road Vests - \$264.35

5. Restock Quartermaster room with gear - \$483.74
6. Restock fire and extrication gloves - \$2143.50
7. Interior SCBA hoods - \$702.00
8. 100 packets of Flame De-con - \$200.00

Unfinished Business:

- C/JA will contact Terry regarding the Tax bill.
- We met with the AFG grant last week it looks like the only thing we met is the Micro grant for EMS supplies we are going to do the 12 lead life packs. We might have to pay a little extra for those. As far as next year's AFG Grant we should be able to get the SCBA replacements. A committee needs to be put together for this.
- The MIG grant do we have pricing on the Ballistic helmets? Captain Ferris, have you looked over the medical supplies that we will need? Yes, we will just go with their list. And I will get pricing on all of it.

New Business:

- C/JA made a motion to spend \$2000.00 and it was seconded by C/WG on the equipment list provided for the UTV all were in favor.
- C/WG made a motion to purchase 24 helmets and light kits for \$6344.75 it was seconded by C/ML
- C/WG made a motion to purchase a new smoke machine for \$1,494.75 it was seconded by C/JA and all were in favor
- C/WG made a motion to accept Ryan Lynch's resignation with regret it was seconded by C/JA
- Can we investigate online CME classes we can't get them through Target Solutions?
- C/JC can we have a Fire Company Daytona party on Sunday?
- May 18th at the Millbrook Firehouse will be the Station 2 Awards dinner.
- April 6 is the Breakfast for Dinner
- Quotes for station 2 door through Williams Lumber the finish door from the factory \$3253.43 it is 4 to 5 weeks from the factory. C/JC made a motion it was seconded by C/WG all were in favor.
- Install a new ductless air unit for \$3825 and install a new bar sink and sink by washer for \$3825 C/JC made the motion for the above it was seconded by C/WG Elliott Plumbing Heating and Air Conditioning.

- The Town Supervisor called C/ML this afternoon to schedule a meeting to go over the presentation. She gave me a date of 2/21 which is our Wednesday workshop. See if we can get a new date and time we have a lot going on right now. We could do it here and open it to the public here at the firehouse.
- April 13th will be County Commissioner Training at our facility.
- T/Sauer went over the 2023 corrections that needed to be changed so that we can submit our 2023 AUD. C/JA made the motion to move the money it was seconded by C/WG and all were in favor.
- Discussion on when we get the Town Tax money, can we discuss it with them? We lost over \$7,000 in interest from them holding the money. We will send them a letter.

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Open Meeting to the Public for Comments:

Adjournment: There being no other business to be brought before the Board, motion by C/WG seconded by C/ML to adjourn to executive session for the purpose of the medical, financial, credit, or employment history of a particular person(s) or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation Passed by all.

The meeting was adjourned at 2010 hours to executive session.

The meeting was reopened at 2037 hours, and with no further business coming before the Board C/ML made a motion to adjourn at 2037 hours and it was seconded by C/JC, all were in favor.

Respectfully submitted,



Jennifer Broas
District Secretary