

**BOARD OF FIRE COMMISSIONERS MEETING
MONTHLY MEETING APRIL**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, April 14, 2020 at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/JA with a salute to the flag.

Commissioners present: C/ALBRECHT (JA)
 C/JOHNSON (EJ)
 C/LUBY (KL)
 C/LAWLOR (ML)
 C/GEERLINGS (WG)

Other District Staff: T/MURPHY (JM) -Absent
 S/BROAS (JB)

Minutes from the Previous Meeting – Motion by C/KL made a motion to table minutes until the May meeting it was seconded by C/JA. Passed by all.

Bills – Attached is a list of the monthly bills for April that totaled \$103,126.67 for the general fund. Motion by C/JA seconded by C/ML to pay the bills if found correct. Passed by all.

Open Meeting to the Public -
None

Close Meeting to the Public
None

Communications:

- Letter from Workers Comp Insurance and Utica Insurance regarding COVID 19

Membership
None

Committee Reports – Equipment & Apparatus Committee:

- 56-69 is at Matt's Auto Body this was approved a long time ago.
- 56-55 Plymo Vent adapter has been ordered.

Monthly Maintenance Report – Attached.

Buildings & Grounds – Station #1

- C/WG made a motion to hire Bastian Landscaping for \$850 to do a Spring Clean-up at Station 1 this was seconded by C/EJ and all were in favor
- C/WG made a motion to hire Bastian Landscaping for weekly lawn mowing at Station 1 for \$65 it was seconded by C/JA and all were in favor.

Building & Grounds – Station #2:

- C/WG made a motion to hire Bastian Landscaping for \$250 to do a Spring Clean-up at Station 2 this was seconded by C/EJ and all were in favor
- C/WG made a motion to hire Bastian Landscaping for weekly lawn mowing at Station 2 for \$45 it was seconded by C/JA and all were in favor.

Insurance Committee:

- C/KL made a motion to switch the Liability Insurance for the Fire District to VFIS it was seconded by C/WG. Roll call was taken
 - C/WG aye
 - C/KL aye
 - C/ML aye
 - C/EJ no
 - C/JA present
 - The insurance change was approved 3 to 2

Service Award Committee:

- Final points will be mailed this week. Penflex said we can take care of any grievances after the fact.

Rules & Regulations:

- C/ML made a motion to approve the updated Covid 19 Policy, C/WG seconded the motion and roll call was taken
 - C/WG aye
 - C/ML aye
 - C/KL no
 - C/EJ aye
 - C/JA aye
 - Policy is approved 4 to 1

- C/KL made a motion to accept the Tobacco Use Policy it was seconded by C/EJ and roll call was taken
 - C/KL aye
 - C/ML aye
 - C/WG aye
 - C/EJ aye
 - C/JA aye
 - Policy is approved 5 to 0

- C/ML made a motion to accept the Infectious Control Policy it was seconded by C/JA and roll call was taken
 - C/ML aye
 - C/JA aye
 - C/WG aye
 - C/EJ aye
 - C/KL no
 - Policy was approved 4 to 1

- C/KL made a motion to accept the Live Fire Policy it was seconded by C/EJ and roll call was taken
 - C/KL aye
 - C/EJ aye
 - C/JA aye
 - C/ML aye
 - C/WG aye
 - Policy was approved 5 to 0

- C/JA made a motion to accept the Work Place Violence Policy it was seconded by C/EJ and roll call was taken
 - C/JA aye
 - C/EJ aye
 - C/ML aye
 - C/WG aye
 - C/KL aye
 - Policy was approved 5 to 0

- C/ML made a motion to accept the new QA/QI/QM policy it was seconded by C/JA and roll call was taken
 - C/ML aye
 - C/JA aye
 - C/KL no
 - C/WG aye
 - C/EJ aye
 - Policy was approved 4 to 1

- C/ML made a motion to accept the Personal Protection Equipment Policy it was seconded by C/WG and roll call was taken
 - C/ML aye
 - C/WG aye
 - C/JA aye
 - C/EJ aye
 - C/KL aye
 - Policy was approved 5 to 0

- A discussion was held on the Progressive Disciplinary Policy.

Safety:

- No report

Officer's Reports – District Chief Hickman reported the following:

- Thank you to everyone for the Bunny Run
- Thank you to John Harmuth for all the extra purchasing that has been going on
- We are going to work on a member morale program

1st Assistant Chief –AC/Cosenza reported the following:

- No report, gave the District Chief report

2nd Assistant Chief –AC/Luby reported the following:

- No report

Captain Rescue Squad – Rescue Captain Martin reported the following:

- No report

MTO Murphy – reported the following:

- Recruit school is indefinitely suspended. We are working on getting driver training done while he is home. We are out everyday for 3 to 4 hours.
- Working on getting online training set up.

Unfinished Business:

- None

New Business:

- C/ML made a motion to hire Chris Maeder as per diem fire consultant to the Fire District at \$100 per hour it was seconded by C/KL all were in favor.
- C/EJ made a motion to increase the credit limit on the district credit card to \$30,000. C/KL second the motion and all were in favor. C/KL will go to the bank and take care of it.

Open Meeting to the Public for Comments:

None

Adjournment: There being no other business to be brought before the Board, motion by C/JA seconded by C/ML to executive session for an issue regarding Employment history of 1 individual as it relates to medical that the meeting be adjourned. Passed by all. The Meeting was adjourned at 2001 hours to executive session. The meeting was reopened at 2019 hours, and with no further business coming before the Board C/WG made a motion to adjourn at 2021 and it was seconded by C/ML, all were in favor.

Respectfully submitted,



Jennifer Broas

District Secretary