

**BOARD OF FIRE COMMISSIONERS MEETING
MONTHLY MEETING FEBRUARY 2020**

The regular monthly meeting of the Board of Fire Commissioners of the Pleasant Valley Fire District was held on Tuesday, February 11, 2020 at the Pleasant Valley Fire Station #1, 1619 Main Street. The meeting was called to order at 1930 hours by C/JA with a salute to the flag.

Commissioners present: C/ALBRECHT (JA)
 C/JOHNSON (EJ)
 C/LUBY (KL)
 C/LAWLOR (ML)
 C/GEERLINGS (WG)

Other District Staff: T/MURPHY (JM)
 S/BROAS (JB)

Minutes from the Previous Meeting – Motion by C/KL seconded by C/ML to approve the minutes from January 2020. Passed by all.

Bills – Attached is a list of the monthly bills for February 2020 that totaled \$435,398.00 for the general fund. Motion by C/KL seconded by C/EJ to pay the bills if found correct. Passed by all.

Open Meeting to the Public -

None

Close Meeting to the Public

Communications:

- Letter regarding membership status change
- Letter from Station 2 regarding membership status
- Copy of Fund Driver letter to be sent out
- Audit report
- Letter from President Murphy regarding officer appointments
- Letter from President Murphy regarding membership changes
- Copy of Station 1 minutes from January 2020
- Copy of Certificates from training in January

Membership

- Mandy Winslow – 52 Netherwood Plaza, Salt Point, NY 12578; station 1 and the rescue squad

- Jay Munzenberger – 923 Salt Point Turnpike, PV; station 2

C/ML made a motion to accept both application and C/KL seconded the motion and all were in favor.

Committee Reports – Equipment & Apparatus Committee:

- 56-55 is here and training has started. Orientation from Garrison will be here on Thursday for training
- Have received a phone call from Joe Taraquino from Arlington they are interested in the old 56-55 for the Heavy Rescue for the Technical Joint Rescue Team.

Monthly Maintenance Report – Attached.

Buildings & Grounds – Station #1

- 2 more defective windows in the upstairs meeting room. C/WG made a motion to spend \$576.68 to replace windows this was seconded by C/KL all were in favor
- Floor machine the batteries have been replace and still having an issue they will be coming to get the machine.

Building & Grounds – Station #2:

- Projector was not working but it has been fixed there was a bad wire in the ceiling

Insurance Committee:

- Firefighter Tuller is fine to drive our apparatus.
- Have the new insurance for the truck
- Have the insurance cards for the members for worker's comp. C/EJ will give them to the captains to hand out. The sign in sheet will have to be marked off to see who has received them.

Service Award Committee:

- Grievances are set for March 16th, 2020 from 6:30 to 7:30
- Final points will be posted by end of this week

Rules & Regulations:

- Code of Ethics has been changed per Terry
- Working on the policies list

Safety:

- No report

Officer's Reports – District Chief Hickman reported the following:

- Got first report from Montour, will be getting weekly report
- Meeting last week with BOCES, needed a letter regarding water supplies to finish with the Grants. They are not required to get approval from any Towns so no one will see the plans.
- Discussion on the FIT tester calibration bill. The bill is divided between 4 districts.
- Going out with Past Chief Murphy to review dry hydrants for day 2 of the trip. Hopefully we can meet with Soil and Water next week to start working on permits

1st Assistant Chief –AC/Cosenza reported the following:

- Training committee moving along nicely. Need to remind the support staff of the training that they need to do yearly. Discussion on adding a 10 to 15 minute session prior to the Department meetings to try and check off more Best Practices.

2nd Assistant Chief –AC/Luby reported the following:

- Started working with C/ML to work on updating the new member interviews.
- Talked to Lt Ludwig to get the new member orientation back up and going
- Waiting on an answer from the Captains who will host the recruit New York. April 25th and 26th will be having an open house, small refreshments. Register by Feb 15th and you receive promotional stuff. Will reach out and get more information. Will the commissioners be willing to pay for the hot dogs, soda, water etc? Come back next month with a price. C/WG made a motion to hold Recruit New York on either April 25th or 26th the station will be determined; it was seconded by C/ML and all were in favor.
- Have reached out the mutual aid companies to have them come out and look at the training house and see what needs to be done. Will discuss the cost later.

Captain Rescue Squad – Rescue Captain Martin reported the following:

- Have 3 new driver applications for approval. They will need CEVO, and take EVOC when available
- Discussion on new members not really knowing what is going on and needed direction.
- Discussion on new members getting EMT Class
- Spoke to AC/Cosenza today about removing a shelf so we can use the space better

- Talked to MTO Murphy regarding some classes today.

MTO Murphy – reported the following:

- FF Tuller doing well in the academy. The new schedule starts after next week
- The yearly drill attendance has been very good so far this year
- Thank you for allowing the group to go the seminar at Fairview, thee have all been given the form to fill out
- Tony from MES will be here on the 26th for in service on Para-tech and Edraudlics
- Spoke with Sal at NDP regarding FF Tuller finishing the EMT class; he is willing to help us out. FF Tuller would like to take the full class again
- NDP would like to do a med class for free for us and he would like to do an EMT Core class in the fall for us for free they just will do the vouchering for the people in the class
- Car Seat outreach going on would like to use our location for one date.
- 2020 hose testing quote, first time in 12 years there will be a price increase. \$5927.00 all hose, all ground ladders, all appliances; it will all be done in 2 days. April time frame for setting up appointment. C/KL made a motion to spend \$5927 on Waterways it was seconded by C/WG all are in favor.
- Pumps ops class will be finished ASAP, be completed by the middle of March.
- Will see if I can get a copy of the original email from Tory regarding the FIT Tester.
- Policy was sent to DOH regarding the CME's came back with changes that need to be made. I will get you the final Policy.
- County Weekend, 8 have requested to go and the classes they want to take are on the last page of report. \$145.00 per person; this will be discussed later.
- Can the volunteers be trained in the car seat program? Yes, but it is a 40-hour class usually offered during the week. Traffic Safety is the local office that is in charge of the training
- Can we get training on the Propane bus that Arlington has now? Yes, we will get this

Unfinished Business:

- Update on the Mill pump will discuss later
- Need to have a discussion on the AED status from last year. All we ever received were the demo's we received nothing else. C/ML will reach out to Brandon Kane regarding this
- DC/Hickman have we made a decision on the checking of tires, oil pressures, etc? We need to finalize this we will discuss this week
- Discussion on the opening of DC/Hickman's mail

- Lt. Hickman brought up the following items:
 - Recertification of the ambulance is due in June; did we finalize the QA/QI policy. This needs to be signed and ready to go for the recert we need to adopt what we have done and ready to go. The last signature page needs to be signed.
 - Do we have any questions on the RFP for the QA/QI? We are still waiting on our lawyer for this.
 - Reviewed a binder on the incidents that happen within the district. For example, if a patient was dropped off a stretcher or if a member falls and breaks an ankle in the firehouse etc. This all needs to be documented.
 - Are the AED trainers on hold? Can I get pricing on a cheap one?
 - Coronarivis we need a policy written on this; this came out from the State regarding this. The Board will take care of this.
 - Reimbursement on the EMT class from Dutchess the credit free class is always free.
 - Discussion on giving the face masks out during CPR class, it is for the town employees and town high way department. It is 22 members total and it is \$90.00 C/JA made a motion to purchase the masks and it was seconded by C/EJ and all were in favor.
- The following resolution was approved for surplus equipment.

**TO DECLARE CERTAIN EQUIPMENT SURPLUS
AND NO LONGER NECESSARY FOR ANY FIRE DISTRICT USE OR PURPOSES
PURSUANT TO TOWN LAW 176(23)**

WHEREAS, the Board of Fire Commissioners of the Pleasant Valley Fire District hereby declares the equipment set forth on the annexed Schedule "A" to be surplus equipment no longer necessary for any Fire District use or purposes, and

WHEREAS, the scheduled equipment has an estimated value not exceeding \$20,000.00,

WHEREAS, the Board of Fire Commissioners of the Pleasant Valley Fire District hereby seeks to dispose of such equipment in a manner it determines will be in the best interests of the Pleasant Valley Fire District.

NOW THEREFORE BE IT RESOLVED, that the equipment set forth on the annexed Schedule "A" to be declared surplus equipment with an estimated value not exceeding \$20,000.00 that may be disposed of in any manner the Board of Fire Commissioners determines to be in the best interests of the Fire District.

AYE	NAY	ABSENT
Chairman Albrecht	X	
Commissioner Johnson	X	
Commissioner Luby	X	
Commissioner Geerlings	X	
Commissioner Lawlor	X	

This Resolution was unanimously adopted by the Board of Fire Commissioners at a Regular Meeting on February 11,2020.

Jennifer Broas,
Secretary,
Pleasant Valley Fire District

New Business:

- Discussion on making a 1 year, 5-year, 10 year etc. plan to see how we plan to progress forward.
- Is there a time frame from the board on the replacement of the 56-32/56-11? Get a committee together and we can see what Fall of 2021 looks like for funds.
- Discussion of changing the lettering of the equipment so that everything matches. A discussion will be held later on this. Pricing is coming. Will discuss the “Duck” at a later time when we discuss all of this.
- Discussion on the Service Award program; how can we change it so that everyone has to make calls to. The service award program cannot be changed but we can change the active membership requirements.
- C/EJ the Salt Point Auxiliary would like to know why they have to take OSHA this is not what they want to do at fire scenes. FF Murphy will work on a new program for them.
- C/EJ the Pleasant Valley Ladies Auxiliary is having a sale of Roses in April a dozen roses for \$20. Can they have a table set up at the Pancake Breakfast in April, yes that is fine. Roses will be delivered at 6am on April 22nd. Fliers need to be approved tomorrow.
- Can the County Commissioners use the room on Sunday, February 16th? Yes, that is fine.
- Salt Point Fire Co would like to do a fundraiser for Nascar? C/WG made a motion for the fundraiser it was seconded by W/ML.
- C/WG made a motion to \$1053.50, it was seconded by C/JA and all were in favor to pay Emergency Responder Products for new badges for the parade uniforms.
- DC/Hickman thank you to the Board for the Installation of Officer Banquet. Next year should be a little more organized.

Open Meeting to the Public for Comments:

No comments

Adjournment: There being no other business to be brought before the Board, motion by C/JA seconded by C/WG to executive session for an issue

regarding Employment history of 1 individual as it relates to medical that the meeting be adjourned. Passed by all. The Meeting was adjourned at 2050 hours to executive session. The meeting was reopened at 2210 hours, and with no further business coming before the Board C/WG made a motion to adjourn at 2215 and it was seconded by C/ML, all were in favor.

Respectfully submitted,



Jennifer Broas
District Secretary